E.M.G.YADAVA WOMEN'S COLLEGE, MADURAI−14

(An Autonomous Institution – Affiliated to Madurai Kamaraj University)
(Re-accredited with Grade 'A$^+$' by NAAC with CGPA 3.51)

ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

2016-2017

Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **E.M.GOPALAKRISHNA KONE YADAVA WOMEN'S COLLEGE**

1.2 Address Line 1

> **NEW NATHAM ROAD**

Address Line 2

> **THIRUPPALAI**

City/Town

> **MADURAI - 14**

State

> **TAMIL NADU**

Pin Code

> **625014**

Institution e-mail address

> **principal@emgywomenscollege.ac.in**

Contact Nos.

> **a) 0452 – 2681247   b) 98421- 42677**

Name of the Head of the Institution:

> **Dr.(Mrs.)R. Poovazhaki**

Tel. No. with STD Code:

> **0452- 2681247**

Mobile:

> **98421 - 42677**

Name of the IQAC Co-ordinator:

> **1.Mrs. P.Bagyalakshmi**
>
> **2.Mrs.S.Muthulaxmi**

Mobile:

> **1. 7373039020**
>
> **2. 9940714012**

IQAC e-mail address:

1.anuuna22@gmail.com

2.laxypnpm@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

TNCOGN10409

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/21/A&A/5.3
23/01/2017

1.5 Website address:

www.emgywomenscollege.ac.in

Web-link of the AQAR:

http://www.emgywomenscollege.ac.in/aqar-report.php

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	----	2003	5 years
2	2nd Cycle	A	3.17	2010	5years
3	3rd Cycle	A+	3.51	2016	5 years
4	4th Cycle	---	---	---	---

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

19/01/2004

1.8 AQAR for the year *(for example 2010-11)*

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

(i) **AQAR (2010 – 2011) - submitted to NAAC on 20/ 10 /2011**

(ii) **AQAR (2011 – 2012) - submitted to NAAC on 30/ 09 /2012**

(iii) **AQAR(2012 – 2013) - submitted to NAAC on 30/ 10/2013**

(iv) **AQAR(2013 – 2014) - submitted to NAAC on 09/ 01/2015**

 (v) **AQAR (2014 –2015) - submitted to NAAC on 07/10/2015**

(vi) **AQAR (2015- 2016) - submitted to NAAC on 30/09/2016**

(vii) **AQAR (2016- 2017) - submitted to NAAC on 12 /10/2017**

1.10 Institutional Status

University	State	✓	Central	---
	Deemed	---	Private	---

Affiliated College	Yes	✓	No	---
Constituent College	Yes	---	No	✓
Autonomous college of UGC	Yes	✓	No	---
Regulatory Agency approved Institution	Yes	✓	No	---

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	---	Men	---	Women	✓
	Urban	✓	Rural	---	Tribal	---

Financial Status

Grant-in-aid	✓	UGC 2(f)	✓	UGC 12B	✓
Grant-in-aid + Self Financing	✓	Totally Self-financing	---		

1.11 Type of Faculty/Programme

Arts	✓	Science	✓	
Commerce	✓			

Arts ✓ Science ✓ Commerce ✓

Law **NA**   PEI (Phys Edu) **NA**

TEI (Edu) **NA**   Engineering **NA**

Health Science **NA**   Management **NA**

Others   (Specify) . **AICTE Approved MCA Degree Course**

1.12 Name of the Affiliating University *(for the Colleges)*   **Madurai Kamaraj University (MKU)**

1.13 Special status conferred by Central/ State Government—

✓

UGC / CSIR / DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   **Central Government (UGC)**

University with Potential for Excellence ---   UGC-CPE ---

DST Star Scheme ---   UGC-CE ---

UGC-Special Assistance Programme ---   DST-FIST ---

UGC-Innovative PG programmes ---   Any other (*Specify*) ---

UGC-COP Programmes ✓

2. IQAC Composition and Activities

2.1 No. of Teachers — **11**

2.2 No. of Administrative/Technical staff — **4**

2.3 No. of students — **2**

2.4 No. of Management representatives — **1**

2.5 No. of Alumni — **2**

2. 6 No. of any other stakeholder and

   Community representatives — **1**

2.7 No. of Employers/ Industrialists — **1**

2.8 No. of other External Experts — **2**

2.9 Total No. of members — **24**

2.10 No. of IQAC meetings held — **2**

2.11 No. of meetings with various stakeholders: No. **8** Faculty **2**

  Non-Teaching Staff **2**

  Alumni **1** Others **3**

2.12 Has IQAC received any funding from UGC during the year? Yes ✔ No ---

  If yes, mention the amount — Rs. 3 Lakhs

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 22 | International | — | National | 1 | State | 1 | Institution Level | 20

(ii) Themes

1. Nuclear Energy – Green energy for the future
2. Science Expo
3. Seminar on SWATCH BHARATH
4. Theatre Arts on " A Midsummer Night Dream"
5. Mannarkalin Valvil Udagangalin Pangu.
6. Varalatrai Neesipoum.
7. Digital Era Challenges In Current Scenario.
8. Study Of History In The Current Scenario.
9. Cure Through Herbal Medicines.
10. Tax Structure and Systems In India.
11. Career Guidance On Current Scenario In IT .
12. Industry Penetration Of LINUX.
13. WEB TRACKERS 2020.
14. Awareness about Web Technology.
15. Web Designing And Software Developments.
16. Nano Chemistry
17. Algorithms In Web Structure Mining.
18. Text Mining.
19. Ramanujam's Contributions .
20. Personality Developments.
21. Recent Trends In Stock Market
22. Mobile Technology.

2.14 Significant Activities and contributions made by IQAC

1) IQAC plans, monitors, executes and evaluates the activities of various cells. The strenuous efforts of Principal, and members of IQAC contributed to the success of getting higher grade by NAAC. NAAC Peer Team visited the college during 15, 16, & 17 December 2016 for Re-accreditation(3rd Cycle) process. They assessed the institution on various aspects of seven criteria. The institution is accredited with the **Grade A+**. The Peer team awarded the college with **CGPA 3.51** and three criteria namely Infrastructure & Learning Resources, Students Support and Progression, Innovations and Best Practices secured centum points.

2) IQAC motivated research publications. 58 papers were published in the National and International Conferences.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To prepare staff and students for NAAC Peer Team visit.	1. Staff and students had undergone the meticulous task of obtaining higher grade from NAAC and succeeded by securing a score of 3.51 out of 4.00.
2. To revise the curriculum of all UG and PG courses.	2. Revised the syllabi of all UG and PG courses for the first two semesters.
3. To enhance ICT enabled Teaching & Learning Process.	3. Interactive White Board, Visual Presenter, PPT Presentation by students and staff enhanced the process of teaching and learning.
4. To organize NAAC sponsored IQAC Seminar	4. Applied for Financial Assistance.
5. To provide cultural training to students by professional trainers.	5. Students were trained and motivated to participate in the Youth Festival organised by MKU and secured Winner up shield for cultural rally, Overall women championship and Madurai District Championship.
6. To collect online Feedback.	6. Yet to be done.

7. To introduce INFLIBNET Centre.	7. Institution became active member of INFLIBNET.
8. To introduce Award system for the teachers based on API Score.	8. Each faculty was rated with API score for self assessment and comparative performance.
9. To increase the number of working days from 92 days to 100 days in every semester.	9. Increased the number of working days from 92 to 100 days in every semester.
10. To conduct three Internal Assessment instead of two tests.	10. Three Internal Assessment were conducted for the benefit of students.
11. To construct second floor in the hostel.	11. The work is in progress.
12. To establish sparrow conservation unit, Butterfly conservation unit and Vermi-compost unit.	12. Established sparrow, Butterfly conservation units and Vermi-compost unit.
13. To publish news letter.	13. Students contributions were collected and published from 2016 as Campus Tweet Bi-Annual.
14. To implement the grace period of 2 years to complete the degree after the regular course duration of three years/two years for UG/PG courses.	14. Implemented the grace period of 2 years.
15. To apply for M.Phil degree courses in English.	15. Applied for M.Phil Degree courses in English.
16. To introduce more number of self development programs.	16. Self Development programs on Two wheeler/ Four wheeler training/ Beautician course, artificial jewellery making, jute bag making and doll decoration were organised for the benefit of students and staff.
17. To have a shift from MS. Office to LINUX	17. Yet to be done.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ---

Management ✓   Syndicate ---   Any other body ---

Provide the details of the action taken

> 1. Action planned   - **17**
>
> 2. Carried out   - **13**
>
> 3. Yet to be done   - **4**

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	8	---	8	---
UG	17	---	12	---
PG Diploma	1	---	1	---
Advanced Diploma	2	---	---	2
Diploma	5	---	---	2
Certificate	12	1	---	2
Others : **M.Phil**	2	2	4	---
Total	**47**	**3**	**25**	**6**

Interdisciplinary	**---**	**---**	**---**	**---**
Innovative (Self Development Course)	**10**		**---**	**---**
	✔	✔	✔	✔

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**29**
Trimester	**---**
Annual	**21**

1.3 Feedback from stakeholders* **Alumni** [✓] Parents [✓]

Employers [___] Students [✓]

(On all aspects)

Mode of feedback : Online [---] Manual [✓]

Co-operating schools (for PEI) [--]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes, the syllabi of all UG and PG courses were revised for first two semesters. Every year the Board of Studies Meeting and Academic Council Meeting are conducted to incorporate the changes according to the current scenario.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
154	**148**	**06**	---	---

2.2 No. of permanent faculty with Ph.D. [**24**]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	4	12+1	-	-	-	-	-	-	4	13

2.4 No. of Guest and Visiting faculty and Temporary faculty

28	NA	NA

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	---	20	10
Presented papers	20	38	12
Resource Persons	---	---	3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ➢ The Department of English conducted spoken English classes to faculties for 9 days from 1.12.2016 to 9.12. 2016.
> ➢ Conducted computer-training programme to faculties on "Digital payment" organized by Department of Computer Science, Computer Application and Information Technology on 12 .09 . 2016.
> ➢ To motivate the students to improve their learning each department follow these strategies:
>
> 1. Class Seminars
> 2. Debate
> 3. Book review
> 4. Group discussion
> 5. Digital Language lab
> 6. Paper presentation
> 7. Laboratory work
> 8. CD-Rom (Practical Demo)
> 9. Learning through activity
> 10. Smart class room
> 11. Subject based quiz programmes
> 12. Role play
> 13. Verse Writing
> 14. Power point presentation
> 15. Short story writing.
>
> ➢ Students centered teaching strategies were introduced. The faculty of various department resort to various teaching learning methods

1. Audio- Visual Method

2. Smart Classroom with LCD

3. Lab work

4. Interactive white board

5. Learner -Centered grasping activities

6. Students seminar

7. Computer Based learning

➢ Three internal tests have been conducted from the academic year 2016 – 2017.

➢ 16 students from III B.Sc Zoology underwent training to Radiology and Imaging Department at Vadamalayan Institute of Paramedical Sciences Madurai.

➢ Nutrition and dietetics III Year Students attended Dietetic Internship training for 15 days from 18-01-2017 to 01-02-2017 in the dietary department at Shenbagam hospital Devados Multi Specialty Hospital and Aruthru Asirvatham Hospital Madurai and submitted their report at the end of the training programme.

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Open Book Assignment, Bar coding, Photocopy and supplementary examination.

- Single valuation for UG and PG, double valuation for M.Phil.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5	154	1

2.10 Average percentage of attendance of students

95.43 %

2.11 Course/Programme wise distribution of pass percentage :

S.No	Title of the Programme	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
1.	B.A Tamil	47	4.35	58.70	36.95	------	98
2.	B.A English (R)	73	-----	23.94	73.24	2.82	97
3.	B.A English (SF)	148	-----	11.03	72.79	16.18	92
4.	B.AHistory (TM)	50	---	23.40	70.22	6.38	94
5.	B.A.History (EM)	36	----	29.41	64.71	5.88	94
6.	B.Sc Zoology	46	9.30	88.37	2.33	---	93
7.	B.Com (R)	77	----	57.75	42.26	---	92
8.	BCom (S.F)	68	----	36.36	61.82	1.82	81
9.	B.Com(CA)	152	---	78.63	21.37	----	86
10.	B.Sc Maths(R)	80	45.45	54.55	---	---	96
11.	B.Sc Maths(S.F)	76	33.78	63.51	2.71	---	97
12.	B.B.A	60	1.75	50.88	43.86	3.51	95
13.	B.Sc (CS)	53	13.46	86.54	----	----	98
14.	B.Sc(IT)	95	4.30	94.62	1.08	----	98
15.	B.Sc (Physic)	50	21.74	78.26	---	---	92
16.	B.Sc (N&D)	31	12.00	88.00	---	---	81
17.	BCA	50	---	95.92	4.08	---	98
18.	B.Sc (Chemistry)	46	15.91	84.09	----	----	96
PG							
1.	M.Sc (Maths)	31	36.67	63.33	----	----	97
2.	M.SC IT	12	8.33	91.67	----	----	100
3.	MCA	17	---	100	----	----	100
4.	M.A English	42	----	87.80	12.26	----	98
5.	M.Com (CA)	27	----	94.74	5.26	----	70
6.	M.Sc Physics	11	18.19	81.81	----	----	100
7.	MCA Lateral Entry	13	----	100	----	----	100
8.	M.A Tamil	5	----	100	----	----	100
9.	M.A History	10	----	100	----	----	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

❖ IQAC contribute by organizing orientation and faculty development programme for the newly recruited staff .

❖ ICT enabled teaching was adopted for the enhancement of teaching process.

❖ Teaching and Learning cell of IQAC monitored and evaluated the teaching, skill of individual faculty members for all the departments using 3 point scale parameters by way of feedback from students.

❖ By conducting internal audit, the verification of authenticity and existence of various records and registers.

❖ Academic audit is conducted by the Controller of Examinations regarding the validity of syllabus by the subject experts, to scrutinize the content of the syllabus. The views of the experts are taken into account while restructuring the curriculum. This process is also monitored by the IQAC.

❖ The scrutinizing committee examine the summative examination question paper set by the external examiner to check whether the question paper frame is within the syllabus.

❖ As a part of quality sustenance measures, the various cells of IQAC collect

    (i) Feedback from students on curriculum, Teaching ability and Infrastructure.

    (ii) Feedback from alumni.

    (iii) Feedback from parents.

2.13 Initiatives undertaken towards faculty development

| 74 |

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-

Orientation programmes	**-**
Faculty exchange programme	**-**
Staff training conducted by the university	**-**
Staff training conducted by other institutions	**22**
Summer / Winter schools, Workshops, etc.	**-**
Others- Computer Training(Digital-Payment System)and Spoken English	**52**

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**69**	**17**	-----	----
Technical Staff	**7**	-----	-----	----

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> ❖ The Management gives Rs.1000 per month as an increment for Ph.D Scholars.
>
> ❖ The Staff is motivated to attend Seminars, conferences, Workshops and they are encouraged to present papers and to do Minor Research projects.
>
> ❖ A two day State Level Science Expo is organized every year in our college. **State Level Science Expo – 2017** was organized on 28th February and 1st March 2017. The chief guest Dr. C. Sivakumar, Senior Scientist, CSIR (CECRI), Karaikudi inaugurated the State Level Science Exhibition. The theme of the National Science Day has been declared as " Science and Technology for Differently abled persons". The students of YWCA Kamak Hr. Sec. School for the Deaf presented various models on energy, healthy foods, pollution, wind energy The exhibits presented by our students namely the cleaning of oil spills in ocean, sensor camera, water alarm, mobile phone and its future use, conversion of house waste into pots. 5 colleges and more than 15 schools from Madurai district visited this expo and benefited by it. More than 400 models were exhibited for the onlookers.

3.2   Details regarding major projects
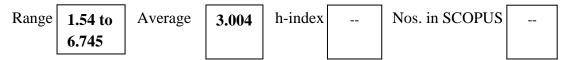
	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	**2**	**2**	---
Outlay in Rs. Lakhs	---	**3,30,000**	---	---

3.4   Details on research publications

	International	National	Others
Peer Review Journals	**20**		
Non-Peer Review Journals			
e-Journals			
Conference proceedings	**20**	**38**	

3.5 Details on Impact factor of publications:

Range **1.54 to 6.745**   Average **3.004**   h-index -- Nos. in SCOPUS --

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2	UGC	4,70,000	3,30,000
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	4,70,000	3,30,000

Rs. 3,30,000

3.7 No. of books published   i) With ISBN No. | 1 | Chapters in Edited Books | |

ii) Without ISBN No. | |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | |

DPE | | DBT Scheme/fund | |

3.9 For colleges   Autonomy | **Rs.32,00,000** | CPE | | DBT Star Scheme | |

INSPIRE | | CE | | Any Other (specify) | |

3.10 Revenue generated through consultancy | **Rs. 970** |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		**1**	**1**		
Sponsoring agencies		Koodangulam Nuclear Power Plant	Institution		

3.12 No. of faculty served as experts, chairpersons or resource persons | **5** |

3.13 No. of collaborations   International | -- | National | -- | Any other | -- |

3.14 No. of linkages created during this year | **20** |

3.15 Total budget for research for current year in lakhs :

From Funding agency | **3,30,000** | From Management of University/College | |

Total | **3,30,000** |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
7	—	—	—	**7**	—	—

3.18 No. of faculty from the Institution
    who are Ph. D. Guides

1

  and students registered under them

13

3.19 No. of Ph.D. awarded by faculty from the Institution   --

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --   SRF --   Project Fellows --   Any other --

3.21 No. of students Participated in NSS events:

University level **400**   State level --

National level --   International level --

3.22 No. of students participated in NCC events:

University level --   State level --

National level --   International level --

3.23 No. of Awards won in NSS:

University level --   State level --

National level --   International level --

3.24 No. of Awards won in NCC:

University level | -- | State level | --

National level | -- | International level | --

3.25 No. of Extension activities organized

University forum | -- | College forum | **15**

NCC | -- | NSS | **17** | Any other | --

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

We undertake social responsibility by way of conducting consultancy and extension services. Each department conduct consultancy and extension programmes to the school students, working women and general public.

Consultancy and extension activity by departments

❖ Spoken English to school faculty

❖ Green Marketing to nearby residence

❖ Demo on procedure for applying online examinations, creating beneficiary account for fund transfer to working women.

❖ Demo on accessing Internet and generation of electricity from vinegar to school students.

❖ Awareness on cashless transaction and post office schemes to the public

Social initiatives by NSS

❖ Clean India Campaign

❖ Seminar on Clean India

❖ Celebration of constitution day

❖ SWATCH BHARATH Survey

❖ Voters day awareness programme

❖ Awareness programme on Leprosy

❖ Rally on eradication of SEEMAI KARUVELAM trees.

❖ World water Day Rally

❖ Blood Donation Camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	94132283 (Sq. ft)	----	---	---
Class rooms	82	------	Management	82
Laboratories	12	---	Management	12
Seminar Halls	2	---	Management	2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	0	Management	0
Value of the equipment purchased during the year (Rs. in Lakhs)	1489885	984031	Management	2473916
Others	863405	231050	Management	1094455

4.2 Computerization of administration and library

- Administrative office, COE office and Library are automated.
- For Library AUTOLIB   is used.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	46949	9200300	93	24,251	47042	9224551
Reference Books	2034	897000	--	--	2034	897000
e-Books	--	--	--	--	--	--
Journals	163	227000	60	96,750	223	323750
e-Journals	--	--	--	--	--	--
Digital Database	--	--	---	--	--	--
CD & Video	675	--	--	--	675	--
Others (specify)	--	--	--	---	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Oth ers
Existing	**288**	**222**	**1**	**15**	**11**	**8**	**17**	**14**
Added	**10**	**9**	---	---	---	---	---	**1**
Total	**298**	**231**	**1**	**15**	**11**	**8**	**17**	**15**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology   upgradation (Networking, e-Governance etc.)

> * Computer Training is given to newly recruited faculty.
> * Internet Access is available in all the departments, Computer Laboratories and in the Office.
> * Computer Training is given to students by way of including computer subject in the curriculum of all the departments.

4.6 Amount spent on maintenance in lakhs :

   i) ICT   --

   ii) Campus Infrastructure and facilities   **1236029**

   iii) Equipments   **645242**

   iv) Others   --

                        Total :   **1881271**

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ The institution publishes its updated prospectus and academic calendar annually. Thus information is communicated to the students at the beginning of every academic year.

- ❖ Union Office bearers disseminate information to the freshers about the availability of phone facility, xerox facility, stores for procurement of stationery and canteen facilities for refreshment.

- ❖ Orientation programme is conducted for the freshers. The Principal, Self Finance Director, Administrative Officer, Dean, Controller, Heads of multiple disciplines, various Cell Heads and Physical Director guide the first year students. Dean explains about salient features CBCS and the students are guided to select Non Major Elective and major electives. The benefits of   Add-on course, certificate/Diploma course and self development course are highlighted. The Controller of Examination explains about continuous assessment, summative examination and about the payment of fees and the declaration of results. The Heads of the department explain course structure & question pattern. The various Cell Coordinators explain the benefits of joining NSS, YRC, RRC, Entry in service, Talking club, Readers club, Women cell, Gandhian Thought, Consumer Club, Entrepreneur club, Self development courses, World University Service, Alumni Association and the benefits of availing Grievance redressal, Career guidance & Placement cell were highlighted. The Physical Director stresses the need for physical exercise and explains sports facilities available in the campus, Yoga and Karate practices provided in the institution and availability of free medical facilities.

- ❖ Students service organisation is functioning effectively with students service officers drawn from various faculty representing the different departments. S.S.O is headed by two senior faculty and 21 staff members and students union office bearers. They play an active role in enhancing students involvement in college activities and facilitate the participation of students in intercollegiate meet, youth festival organised by MKU and motivate the students to win prizes and medals. They conducts orientation program for the freshers and organises awareness

program on road safety, human rights and cultural program for the students. Placement cell conducts training programmes for the students and arranges job fair in collaboration with employers. Tutor-ward system provides necessary guidance to the students in solving the problems and positive way of approaching the problems. Personality development course is conducted for the final year students to enrich their intellectual strength. Entry in service, NET, SLET coaching classes trains the students to appear for competitive examination. Various clubs like Talking club, Readers club, Eco club, Citizen consumer club, Entrepreneurial club. Women cell make transformation in character, capacity and confidence of students. Self Development programs on Two wheeler/ Four wheeler training/ Beautician course, training in Glass painting, Fabric painting, blouse designing and jewel making, doll decoration, jute bag making and tailoring were organised for the benefit of students and staff.

❖ IQAC consolidate the student feedback on student support services and infrastructure.

5.2 Efforts made by the institution for tracking the progression

> Academic performance of the students is measured by conducting three internal assessment tests and summative examinations.
> After tracking down the academic performance, the students with higher ability will attend self development programmes and slow learners attend remedial coaching.
> The attendance of the students is monitored through software.
> Toppers in academic performance are awarded with proficiency prizes.
> NET/SET coaching classes are arranged for the students.
> The Mentor-Mentee system is functioning effectively to track the progression of their wards.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3,831	363	-----	----

(b) No. of students outside the state

3

(c) No. of international students [------]

No	%	
--	---	Men

No	%	
--	--	Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1007	417	---	2835	4	4263	1056	418	---	2716	4	4194

Demand ratio

UG Aided	1:5
UG UnAided	1:3
PG Un Aided	1:2

Dropout % [1.192]

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

* Orientation programmes for pursuing professional courses like CA, ACS and ICWA were given by the Department of commerce.
* Coaching classes for competitive examination are organised by the cell of **Entry-in- service.**
* NET/SLET coaching classes are organised for the faculty and PG students.

No. of students beneficiaries [226]

5.5 No. of students qualified in these examinations

NET [--]   SET/SLET [--]   GATE [--]   CAT [--]

IAS/IPS etc [--]   State PSC [--]   UPSC [--]   Others [--]

5.6 Details of student counselling and career guidance

> ❖ Career guidance and placement cell organises Personality development certificate courses for the final year students. The cell organises guest lectures on employment opportunities for the benefit of students.

No. of students benefitted | **1188**

5.7 Details of campus placement.

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	**75**	**30**	**50**

5.8 Details of gender sensitization programmes

> Madurai institute of social science in collaboration with National institute of Social Defense and our College Women's cell jointly organized one day Sensitization program on "Inter-Generational Bonding among College Students".

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level | **33** | National level | **8** | International level | --

No. of students participated in cultural events

State/ University level | **406** | National level | -- | International level | --

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | **13** | National level | **8** | International level | --

Cultural: State/ University level | 69 | National level | -- | International | --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	**41**	**3,37,000**
Financial support from government	1108	41,59,473
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11   Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | --

Exhibition: State/ University level | 1 | National level | -- | International level | --

5.12   No. of social initiatives undertaken by the students | 17 |

5.13 Major grievances of students (if any) redressed: | -- |

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:	To provide Value-based education to the educationally, socially, economically backward and underprivileged rural women students and contribute towards promoting Women Empowerment to build a strong and healthy society.
Mission:	To enlighten the women, mainly from rural areas and backward communities through Value-based education, molding students into leaders, entrepreneurs and nation-builders.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ❖ The institution has academic freedom and the curriculum is designed in alignment with the institution mission. It focuses on multi skill development of students in order to ensure employability. The curriculum under CBCS enables the students to select their own choice of Major electives, Non-major electives and Skill based electives.

- ❖ Choice Based Credit System followed in the institution facilitates horizontal mobility. Certificate and diploma courses that are offered by various disciplines enable the students to have horizontal mobility and also to acquire skills in other discipline.

- ❖ The curriculum is revised once in three years and also whenever there is a need. Design and Revision of curriculum is done based on the demand of recent development as well as feedback from stakeholders. The feedback highlights the relevance and appropriateness of curricula in catering to the needs of the society, economy and environment.

- ❖ The college follows the guidelines for curriculum development and restructuring set down by the Madurai Kamaraj University, TANSCHE and UGC. The Board of studies, the Academic Council and the Governing Body of the Institution are constituted according to the norms laid down by the UGC.

6.3.2 Teaching and Learning

- ❖ The teachers are motivated to introduce an interactive and participatory approach, creating a feeling of responsibility in learning and makes learning a process of construction of knowledge.

- ❖ Professional competencies of teachers are enhanced through periodical training in teaching technique. Induction training, spoken language and computer training classes are arranged for the newly recruited faculty.

- ❖ **Remedial classes** for the under privileged section of the students society are conducted regularly.

- ❖ **Entry Level Test** is conducted for the first year students to know their level of learning and **Bridge Course** classes are arranged according to their level of

> performance.
> ❖ ICT enabled teaching make the learning students centred and extracting the contribution of students.

6.3.3 Examination and Evaluation

> ❖ Semester system with continuous Internal Assessment is followed for UG, PG and M.Phil Degree courses. Three Internal Assessments test are conducted for the benefit of students. Annual examination system is followed for Certificate, Diploma and Advanced Diploma Courses.
> ❖ The evaluation process consists of continuous Assessment and summative examination.
> ❖ Results will be published within 10 days after the completion of all examinations. Results will be published in the college campus and also will be posted in the website. Results will be declared only after the pursual of students performance by the Heads of the Department and the approval of Awards committee is mandatory for the publication of examination results.
> ❖ Students are allowed to apply for Revaluation / Retotalling / Xerox copy within 10 days after the publication of results.
> ❖ Students are permitted to appear for the supplementary examinations in the same semester for the failed subjects.
> ❖ Supplementary Examinations are conducted within 15days after the publication of Summative Examination result in every year January and June respectively.
> ❖ Students should have a minimum of 75% of attendance in a semester for appearing in the examination. The students who do not have the minimum attendance, below 50% will not be allowed to write examinations, they are asked to repeat their period of study again in that particular semester.

6.3.4 Research and Development

> Research and Development is a systematic activity involving teachers to develop their expertise in the area of their interest. **58** research papers were published national and international seminars and conferences. **7** scholars have obtained doctoral degree. **2**

minor projects were sanctioned by UGC. One book on feminism titled "Yarr Puthumai Pen" has been published. One staff has acted as a Reviewer of Shanlax International Journal. 23 staff members have taken an active participation in the Faculty Development Programme organized.

6.3.5   Library, ICT and physical infrastructure / instrumentation

Library

❖ The Library and Learning resource Centre should support academic Progress. The library is dedicated to support the student's activities and programs of the institution. It accomplishes college mission by maintaining up-to-date collection of books, journals audio-visual items and other library materials related to study.

❖ Internet facility is available in the library through which access of online database, e-journals and e-books are facilitated.

❖ To the existing 46949 books, 93 volume of books from regular account were added totally 47042 books are available. The library subscribes five leading daily newspapers, 102 periodicals, relating to different subjects. An Open access System of reference for easy accessibility is available for both UG & PG students. 675 audio and video cassettes and 707 back volumes of periodicals are available.

ICT

Use of education technology facilitates students and staff share and exchange Information. Students use Laptops for computer practical apart from 298 systems in our institution. Every Department is provided with LCD projector, SMART and White board for the purpose of teaching and learning.

INFRASTRUCTURE

∗ Physical facilities of the college such as, adequate transport facility, abundant supply of water, Purified drinking water supply, power supply, Laboratories, computer facilities, internet connectivity with Wi-Fi, Conference Hall, Audio-Visual hall, Day Care Centre and Eco-friendly measures.

∗ Smart class Rooms with the interactive white board software and with modern teaching electronic gadgets.

∗ E.S.R Alamelu Ammal Memorial Audio visual Hall with a seating capacity

for 400, possessing audio system, Television, LCD Projector etc.,

* To cater the needs of the staff members and students and the public Karur Vaisya Bank is functioning within our college campus with ATM facility.
* Wi- Fi modems with internet bandwidth is provided to all departments.
* Digital Language lab with 78 head sets and multimedia computer system.
* Audio & Video cassettes, Talking Library and Ramps are available for disabled Students and Staff.
* Day care centre is functioning for the toddler.
* UGC sponsored new Indoor stadium has been constructed.
* Bio metric Attendance system.
* Hostel Kitchen and Dining Hall are furnished with Thermal power, CC TV, Napkin Incinerator, Solar panel.
* RO plant is installed inside the college campus and in the hostel.
* Two Diesel generators (125 KV) have been installed.
* Courts for Basket ball, Volley ball, Throw ball, Hockey, Kho-kho, Kabadi, Tennis, Ball badminton, Tennicoit etc.,
* Smart phone facility is available for Hostel Students.

6.3.6   Human Resource Management

❖ A well established HR team manages, Human Resource of the college. It is responsible for the attraction, selection, training, assessment, and rewarding of employees.

❖ Orientation program and induction training program are organised for the newly recruited faculty.

❖ Periodical training and workshops are arranged for the Teaching and Non-teaching staff.

6.3.7   Faculty and Staff recruitment

According to the demand, faculty and staff are recruited through selection panel. The selection panel consists of the President, Secretary, Principal, SF course director, Administrative Officer and the Head of the concerned department. Candidates

are selected through Advertisements in leading newspapers and on the basis of resumes submitted in the office. Alumni students are given consideration while recruiting staff for self financing stream. Staff for regular stream are recruited on the basis of the guidelines of the UGC and the Government of Tamilnadu. The selected candidates are given permanent position only after assessing their performance.

6.3.8 Industry Interaction / Collaboration

* Sixteen students from III B.Sc Zoology underwent Internship training in Laboratory of Radiology and Imaging Department at Vadamalayan Institute of Paramedical Sciences , Madurai.
* 60 students of BBA undertook project work as a part of their curriculum during the current year they visited 12 factories and submitted their project reports.
* Nutrition and Dietetics III year students attended Dietetic Internship training in the dietary department at Meenakshi Mission hospital and research centre, Shenbagam hospital, Annanagar, Madurai, Devadoss Multi Speciality hospital Madurai and Aruthur Asirvatam hospital Madurai .

6.3.9 Admission of Students

As the college is the private aided, non minority institution established for the upliftment of backward women students. It caters to the needs of marginally weaker section of the society. Students are admitted irrespective of the caste, community and religion. Students are admitted according to the norms laid down by the Government of Tamilnadu.

6.4 Welfare schemes for

Teaching	P.F, E.S.I, YOGA , Meditation , Free Medical Check Up
Non teaching	PF, E.S.I, YOGA, Meditation, Free Medical Check Up
Students	Safety Insurance, Central ,State Government scholarship, Education loan facilities are available , Free Education for Sports and Poor students by the Management.

6.5 Total corpus fund generated

4,38,728

6.6 Whether annual financial audit has been done

✓	Yes	-----	No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Subject Experts	Yes	Principal
Administrative	Yes	(i) Joint Director of collegiate education, Madurai (ii) Internal staff co-ordinators	--- Yes	--- Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes | √ | No | |

For PG Programmes   Yes [√]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> ❖ Three Internal assessment Tests are conducted instead of two internal tests from the academic year 2016-17 onwards for the benefit of the students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> ✓ The University provides all the necessary support to the college.
> ✓ The University appoints nominees for the constitution of Board of studies, Awards Committee, Academic Council and Governing Body. The academic administration of the autonomous system is appraised to these bodies as per UGC norms. Their contributions facilitate the flawless implementation of the autonomous system.
> ✓ Provisional certificates & Degree certificates are issued by MKU for the final year students on scrutinization of consolidated mark sheet submitted by the college.

6.11 Activities and support from the Alumni Association

> Every year the college organizes Alumni Association Meeting in the month of September. Meritorious alumnae are invited as Chief Guests. Alumni get conduct via social media and reunite and share their views for the development of the institution.

6.12 Activities and support from the Parent – Teacher Association.

> ❖ Parents Teachers Meet is organized twice in a year in the college. The main purpose of the meeting is to create a common platform, where teachers and parents come together to enrich the students' educational experiences and discuss variety of issues, regarding the holistic development of students. The academic performance and attendance are intimated to the parents. Professional counsellors are invited to have discussion with the parents. Feedback from parents are obtained and analysed.

6.13 Development programmes for support staff

> ➢ Every year Farewell party is arranged for Retiring Staff.
> ➢ Day care centre is functioning for the benefit of teaching and non teaching faculty.
> ➢ ESI, PF, Regular Medical Check up are provided for the benefit of the staff members.
> ➢ Meditation and Spoken Hindi classes are organised for the faculty.
> ➢ As a part of recreation facility, the college arranges Tour to nearby places for all faculty members.
> ➢ Competitions are organised by the students for the faculty on the eve of Teachers Day and Women's Day celebration.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> ❖ Plastics were collected and handed over to SHG for laying plastic roads.
> ❖ Bio-degradable and Non bio-degradable wastes are separated.
> ❖ Eco Club is actively functioning in our college.
> ❖ Setting up of Herbal garden insisting the importance of herbs to mankind.
> ❖ All trees in the campus carry signage boards.
> ❖ Setting up of Butterfly Conservation unit.
> ❖ Setting up of Sparrow Nest Boxes on trees.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ❖ The staff members are attending **meditation class** which has been arranged by our college. It helps to refresh the mind of the staff members.
> ❖ The **Spoken Hindi** classes are conducted for the benefit of the students and staff.
> ❖ Prizes were given to the newly joined I year students, who scored more than

1100 marks in their higher secondary board examinations.

❖ Issue of genuineness certificate online.

❖ Certificate course in Gandhian Thought for I year and Diploma Course in Gandhian Thought for II year are conducted every year.

❖ The college has received the "**Overall Shield**" for larger participation in Gandhian Thought Examination among all colleges affiliated to MKU and the college has been receiving the shield continuously for the past six years.

❖ The college offers **Tailoring Course** for Staff and Students.

❖ Training Programme in Folk Arts and Classical dance are given., Inter Religious prayers are conducted in the assembly.

❖ Self development courses like two wheeler, four wheeler, tailoring and beautician course training are given.

❖ Yoga and karate practices are given for hostel students regularly.

❖ The college provides free education with boarding for players.

❖ As a sign of recognition "The Best Library Users Award" has been given to the best readers since 2004.The best library users award for the year 2016-2017 has been given to four students.

❖ Students contributions are published biannually as "Campus Tweet".

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action taken

1. Staff and students had undergone the meticulous task of obtaining higher grade from NAAC and succeeded by securing a score of **3.51 out of 4.00**.

2. Revised the syllabi of all UG and PG courses for the first two semesters.

3. Interactive White Board, Visual Presenter, PPT Presentation by students and staff enhanced the process of teaching and learning.

4. Students were motivated to participated in the Youth Festival organised by MKU and secured Winner up shield for cultural rally, Overall women championship and Madurai District Championship.

5. Institution became active member of INFLIBNET.

6. Each faculty was rated with API score for self assessment and comparative performance.

7. Increased the number of working days from 184 to 200 days in the academic year.

8. Three Internal Assessment were conducted for the benefit of students.

9. Established sparrow, Butterfly conservation units and Vermi-Compost unit.

10. **Campus Tweet** was launched.

11. Implemented the grace period of 2 years after the minimum period fixed for UG and PG courses.

12. Applied for M.Phil Degree courses in English.

13. Self Development programs on Two wheeler/ Four wheeler training/ Beautician course, artificial jewellery making, jute bag making and doll decoration were organised for the benefit of students and staff.

14. 58 papers were published in the national and International conferences.

15. State level science Expo was organised.

16. The feedback from stake holders was collected.

15. 47042 books and 102 periodicals were made available for the benefit of students.

16. 1268 first year students appeared for Certificate course examination in Gandhian Thought and 1118 second year students and appeared for the Diploma Course examination in Gandhian Thought.

17. Professional counselling is given on alternate Friday of every month from 10 a.m to 4 p.m.   Internal Counselling is given on last Friday of every month by the tutors.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

    i) Moral Values are inculcated by way of conducting Certificate courses in Gandhian Thought and weekly prayer in the assembly. Certificate courses in Gandhian Thought for I year and Diploma Course in Gandhian Thought for II year are conducted every year. The college has received the "Overall Shield" for larger participation in Gandhian Thought Examination among all colleges affiliated to MKU and the college has been receiving the shield continuously for the past six years. We

received outstanding Platinum Zone Award from the Indian Association for the Blind towards the contribution of highest amount for the benefit of visually challenged people. Prayer is conducted on every Friday. The prayer begins with solemn Song 'Ragupathy Ragava Raja Ram' and it is followed by Inter Religious prayer. The weekly news is read both in Tamil and English. Then comes the vital information on an important personality who has achieved success by sheer hard work. The General Knowledge of the students is also checked by a Quiz consisting nearly ten Questions. Tongue Twister is a hilarious entertainment to the students. Each discipline takes its turn every week and tries their utmost to prove their competence. All these are compiled and published as Campus Tweet.

ii). Physical development of students are practised by way of Yoga and Karate. The Hostel Students are given Yoga Coaching and they do Yoga Practice daily in the morning. We received best performer award for Yoga from the District Collector, Madurai on the celebrations of Independence day and Republic day. Karate can be used as a weapon of self defence in which tremendous physical power is exerted. It develops the self confidence of students and can be used as an excellent form of stress release. Students are trained in 20 kattas like Heian Shodan, Heian Nidan, Heian Sandan, Heian Yandan, Heian gondan, Bassai Dai, Bassai sho, Karku Dai and Karku sho.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- ❖ The NSS volunteers are extensively involved in campaigning against the plastic materials. Collected plastics are handed over to self help group to lay plastic road.
- ❖ Bio-degradable and Non bio-degradable wastes are separated.
- ❖ Medicinal plants were planted in the campus.
- ❖ "Clean India" (Swatch Bharat) campaign was organized at the adopted village. NSS volunteers participated in the Rally marching from Vemparali and created awareness about cleanliness and hygiene among the public. The volunteers cleaned a part of Parali Pudur Village.
- ❖ Eco Club is actively functioning in our college.

7.5 Whether environmental audit was conducted? Yes √ No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:
- ❖ Private Aided, Non Minority institution admits women students irrespective of caste, community and religion.
- ❖ Incredible administration by woman Secretary.
- ❖ Positive Support of the management.
- ❖ Remarkable raise in enrollment of students.
- ❖ Besides academic programs, supportive courses, add-on courses, personality development courses are offered.
- ❖ Support programs for slow learners.
- ❖ Systematic Psychological counselling by professional counsellors is available for students.
- ❖ Sense of belongingness at all levels of the institution.
- ❖ Committed teaching faculty, healthy academic atmosphere and co-operation at all levels.
- ❖ Good infrastructure with scope for future expansion.
- ❖ Academic ambience motivates the students to pursue higher studies.

Weaknesses:
- ❖ Research culture is moderate and needs improvement.
- ❖ Possibilities of collaboration with industry and other research organizations are to be positively dealt with
- ❖ Utility of e-learning resources to be made more effective.

Opportunities:
- ❖ Contribution to build strong and healthy society through value based women education.
- ❖ Bringing up of morally upright women leaders.
- ❖ More Self Development programmes can be offered to promote women

entrepreneurs.

- ❖ Introduction of more research programmes to meet the growing demand of the society.
- ❖ Development of women leaders, entrepreneurs, scientist and able administrators.
- ❖ Strengthening Alumni track via Social Networks.
- ❖ Offering community services through NSS/YRC/RRC etc.,

Threats:

- ❖ Majority of students are from rural background and have done their schooling in the medium of regional language. It is a challenge for the college to develop communicative skill in English which is required for job market
- ❖ Retention of efficient Staff in the self finance stream
- ❖ Students from lower strata are unable to afford money to pursue courses apart from the regular stream

8. **Plans of institution for next year**

1. To extend Yoga and Karate practices to Day Scholars.

2. To install Sanitary Napkin Production and vending machine so as to supply napkins at concessional rate.

3. To facilitate Eco conservation by recycling of used papers.

4. To lay plastic road in collaboration with SHG and Dr.Vasudevan, TCE.

5. To establish Solar Power panels.

6. To train the students in Disaster Management with the collaboration of Sri Sathya Sai Seva Organization.

7. To increase the number of self development courses.

8. To help the young women entrepreneurs to market their products via Online marketing.

9. To develop theatre arts.

10. To organize Pre marital counselling classes for outgoing students..

11. To create awareness among students and general public about Swedeshi Products.

12. To organize more number of Seminars, Conferences and Workshops.

13. To launch college Research Journal.

14. To motivate the faculty to pursue more number of minor and major projects.

15. To generate/raise funds through consultancy.

16. To publish more number of books by faculty.

17. To organize National Seminar by the Department of Commerce and Mathematics.

Name Mrs. P.Bagyalakshmi   *Name   :   Mrs. S.Muthulaxmi*

Signature of the Coordinators of IQAC

Signature of the Chairperson, IQAC

Name :Dr.(Mrs.)R.Poovazhaki

_____***_____

Annexure - I

2016 – 2017

Working Days

I Semester		
Month	**Year**	**Working Days**
June	2016	12
July	2016	23
Aug	2016	19
Sep	2016	22
Oct	2016	19
Nov	2016	5
	Total	**100**

II Semester		
Month	**Year**	**Working Days**
Dec	2016	21
Jan	2017	18
Feb	2017	22
Mar	2017	24
Apr	2017	15
	Total	**100**

JUNE 2016

Date	Day	Events	No.of Working Days
1	Wed		-
2	Thu		-
3	Fri		-
4	Sat		-
5	Sun		-
6	Mon		-
7	Tue		-
8	Wed		-
9	Thu		-
10	Fri		-
11	Sat		-
12	Sun		-
13	Mon		-
14	Tue		-
15	Wed		-
16	Thu	College Reopens	1
17	Fri		2
18	Sat		3
19	Sun		-
20	Mon		4
21	Tue		5
22	Wed		6
23	Thu		7
24	Fri		8
25	Sat		-
26	Sun		-
27	Mon		9
28	Tue		10
29	Wed		11
30	Thu		12
		No.of Working Days	12

JULY 2016

Date	Day	Events	No.of Working Days
1	Fri		13
2	Sat		14
3	Sun		-
4	Mon		15
5	Tue		16
6	Wed	Ramzan	-
7	Thu		17
8	Fri		18
9	Sat		-
10	Sun		-
11	Mon		19
12	Tue		20
13	Wed		21
14	Thu		22
15	Fri		23
16	Sat		24
17	Sun		-
18	Mon	First Internal Test	25
19	Tue		26
20	Wed		27
21	Thu		28
22	Fri		29
23	Sat		-
24	Sun		-
25	Mon		30
26	Tue		31
26	Wed		32
28	Thu		33
29	Fri	Tutorial Counselling	34
30	Sat		35
31	Sun		-
		No.of Working Days	23

AUGUST 2016

Date	Day	Events	No.of Working Days
1	Mon		36
2	Tue		37
3	Wed		38
4	Thu		39
5	Fri		40
6	Sat		-
7	Sun		-
8	Mon		41
9	Tue		42
10	Wed		43
11	Thu		44
12	Fri		45
13	Sat		46
14	Sun		-
15	Mon	Independence Day	-
16	Tue		47
17	Wed		48
18	Thu		49
19	Fri		50
20	Sat	Parent-Teacher Association Meet	51
21	Sun	Mid-Semester Holidays	-
22	Mon		-
23	Tue		-
24	Wed		-
25	Thu	Krishna Jayanthi	-
26	Fri		-
27	Sat		-
28	Sun		-
29	Mon		52
30	Tue		53
31	Wed		54
		No.of Working Days	19

SEPTEMBER 2016

Date	Day	Events	No.of Working Days
1	Thu		55
2	Fri		56
3	Sat		57
4	Sun		-
5	Mon	Vinayagar Chaturthi	-
6	Tue	Second Internal Test	58
7	Wed		59
8	Thu		60
9	Fri		61
10	Sat	Alumni Association Meeting	62
11	Sun		-
12	Mon		63
13	Tue	Bakrid	-
14	Wed		64
15	Thu		65
16	Fri		66
17	Sat		-
18	Sun		-
19	Mon		67
20	Tue		68
21	Wed		69
22	Thu		70
23	Fri		71
24	Sat		-
25	Sun		-
26	Mon		72
27	Tue		73
28	Wed		74
29	Thu		75
30	Fri	Tutorial Counselling	76
		No.of Working Days	22

OCTOBER 2016

Date	Day	Events	No.of Working Days
1	Sat		-
2	Sun	Gandhi Jayanthi	-
3	Mon		77
4	Tue		78
5	Wed		79
6	Thu		80
7	Fri		81
8	Sat		82
9	Sun		-
10	Mon	Saraswathi & Ayudha Pooja	-
11	Tue	Vijayadashami	-
12	Wed	Moharam	-
13	Thu		83
14	Fri		84
15	Sat		85
16	Sun		-
17	Mon	Third Internal Test	86
18	Tue		87
19	Wed		88
20	Thu		89
21	Fri		90
22	Sat		91
23	Sat		-
24	Mon		92
25	Tue		93
26	Wed		94
27	Thu		95
28	Fri		-
29	Sat	Diwali	-
30	Sun		-
31	Mon		-
		No.of Working Days	19

NOVEMBER 2016

Date	Day	Events	No.of Working Days
1	Tue		96
2	Wed		97
3	Thu		98
4	Fri	Submission of CA Sheets	99
5	Sat		100
6	Sun		-
7	Mon		-
8	Tue		-
9	Wed	Part-IV External Examination	-
10	Thu		-
11	Fri		-
12	Sat		-
13	Sun		-
14	Mon	Summative Examination Commences	-
15	Tue		-
16	Wed		-
17	Thu		-
18	Fri		-
19	Sat		-
20	Sun		-
21	Mon		-
22	Tue		-
23	Wed		-
24	Thu		-
25	Fri		-
26	Sat		-
27	Sun		-
28	Mon		-
29	Tue		-
30	Wed		-
		No.of Working Days	5

DECEMBER 2016

Date	Day	Events	No.of Working Days
1	Thu		-
2	Fri		-
3	Sat		-
4	Sun		-
5	Mon	College Reopens	1
6	Tue		2
7	Wed		3
8	Thu		4
9	Fri		5
10	Sat	HOD Meeting	6
11	Sun		-
12	Mon	Summative Exam Result	7
13	Tue	Milad – un – Nabi	-
14	Wed		8
15	Thu		9
16	Fri		10
17	Sat		-
18	Sun		-
19	Mon	Publishing of result for Retotaling & Revaluation	11
20	Tue		12
21	Wed		13
22	Thu		14
23	Fri		15
24	Sat		-
25	Sun	Christmas	-
26	Mon	Supplementary Exam Commences	16
27	Tue		17
28	Wed		18
29	Thu		19
30	Fri	Tutorial Counselling	20
31	Sat		21
		No.of Working Days	21

JANUARY 2017

Date	Day	Events	No.of Working Days
1	Sun	New Year	-
2	Mon		22
3	Tue		23
4	Wed	First Internal Test	24
5	Thu		25
6	Fri	Publishing of Supplementary Exam Results	26
7	Sat	Parent Teacher Association Meet	27
8	Sun	Mid-Semester Holidays	-
9	Mon		-
10	Tue		-
11	Wed		-
12	Thu		-
13	Fri		-
14	Sat	Pongal	-
15	Sun	Thiruvalluvar Day	-
16	Mon	Uzhavar Thirunaal	-
17	Tue		28
18	Wed		29
19	Thu		30
20	Fri		31
21	Sat		32
22	Sun		-
23	Mon		33
24	Tue		34
25	Wed		35
26	Thu	Republic Day	-
27	Fri	Tutorial Counselling	36
28	Sat		37
29	Sun		-
30	Mon		38
31	Tue		39
		No.of Working Days	18

FEBRUARY 2017

Date	Day	Events	No.of Working Days
1	Wed		40
2	Thu		41
3	Fri		42
4	Sat		-
5	Sun		-
6	Mon	Second Internal Test	43
7	Tue		44
8	Wed		45
9	Thu		46
10	Fri		47
11	Sat		48
12	Sun		-
13	Mon		49
14	Tue		50
15	Wed		51
16	Thu		52
17	Fri		53
18	Sat		-
19	Sun		-
20	Mon		54
21	Tue		55
22	Wed		56
23	Thu		57
24	Fri	Tutorial Counselling	58
25	Sat		59
26	Sun		-
27	Mon		60
28	Tue		61
		No.of Working Days	22

MARCH 2017

Date	Day	Events	No.of Working Days
1	Wed		62
2	Thu		63
3	Fri		64
4	Sat		-
5	Sun		-
6	Mon		65
7	Tue		66
8	Wed		67
9	Thu		68
10	Fri		69
11	Sat		70
12	Sun		-
13	Mon		71
14	Tue		72
15	Wed		73
16	Thu		74
17	Fri		75
18	Sat		-
19	Sun		-
20	Mon	Third Internal Test	76
21	Tue		77
22	Wed		78
23	Thu		79
24	Fri		80
25	Sat		81
26	Sun		-
27	Mon		82
28	Tue		83
29	Wed	Telugu New Year	-
30	Thu		84
31	Fri		85
		No.of Working Days	24

APRIL 2017

Date	Day	Events	No.of Working Days
1	Sat		86
2	Sun		-
3	Mon		87
4	Tue		88
5	Wed		89
6	Thu		90
7	Fri		91
8	Sat		-
9	Sun	Mahavir Jayanthi	-
10	Mon		92
11	Tue		93
12	Wed		94
13	Thu		95
14	Fri	Tamil New Year/ Dr.Ambedkar Jayanthi/ Good Friday	-
15	Sat		96
16	Sun		-
17	Mon		97
18	Tue		98
19	Wed		99
20	Thu		100
21	Fri		-
22	Sat		-
23	Sun		-
24	Mon		-
25	Tue		-
26	Wed		-
27	Thu		-
28	Fri		-
29	Sat		-
30	Sun		-
		No.of Working Days	15

1.3.1 Feedback from Alumni

Feedback was collected from the UG alumni. They were asked to rate by applying four parameters such as Curriculum, Teaching Abilities, Evaluation and Infrastructure. Eighty One (81%) percentage of the alumni felt that the curriculum facilitated higher studies and gave them moral and spiritual values to life. seventy three (73%) percentage of the alumni opined that the abilities of the teachers , coverage of the syllabus and relationship with students were very good. Seventy (70%) percentage alumni felt that the evaluation system followed in the college was good. Seventy one(71%)percentage of the alumni stated that they enjoyed the infrastructure and atmosphere of the college.

The PG Alumni students were asked to rate by applying four parameters such as curriculum , teaching abilities, evaluation and infrastructure. Seventy eight (78%) percentage of the alumnus felt that the content of the curriculum was good certificate and diploma courses facilitated them to higher studies. Eighty three (83%) percentage of the alumni opined that the coverage of the syllabus and preparatory work done by teachers were very good . Eighty nine(89%) percentage of the alumni gave the opinion about the evaluation of internal assessment test and assignment system were the best. seventy two(72%) percentage alumni felt that the infrastructure facilities such as library reference , canteen and stores available were good.

1.3.2 Feedback Report from Parents

The parents were asked to state their opinion for 16 statements by selecting the options under three heads namely **"good" "satisfactory"** and **"Requires improvement"**. The parents were given options to select any one of the three options for these sixteen statements.

The options of parents were about:

1. Learning skills of students.
2. Skill development program.
3. Spoken language skill.
4. Students willingness to go for higher studies.
5. Utility of curriculum.
6. Ability of teaching staff.
7. Teacher-Student relationship.
8. Role of the college in getting employment opportunities.
9. Contribution of college towards students' discipline.
10. Role of the college in developing social awareness.
11. Drinking water Facilities
12. Transport Facilities.
13. Classroom Facilities
14. Library Facilities.
15. Canteen Facilities.
16. Hostel Facilities

Findings:

The parents were much satisfied about:

Ability of teaching staff.   -   91.3%

Teacher-Student relationship.   -   90.6%

Role of the college in getting

    employment opportunities.   -   90%

Contribution of college towards

    students' discipline.   -   90%

Utility of curriculum.   -   84.6%

Library Facilities.   -   81.3%

Role of the college in developing

    social awareness.   -   78.6%

Students willingness to go for

    higher studies.   -   76%

Transport Facilities.   -   70%

Hostel Facilities   -   70%

Classroom Facilities   -   65.3%

Canteen Facilities.   -   63.3%

Learning skills of students   -   62.6%

Skill development program.   -   62.6%

Drinking water Facilities   -   60%

Spoken English   -   53%

The above analysis implies the opinion of the parents towards the facilities available, students –staff relationship and courses offered in the college.

Suggestions:

1. Students strength in spoken english course must be increased.
2. Learning skills can be enhanced through smart class, Power point presentation and laptop usage.
3. Skill development courses can be increased.
4. Innovative programs in career development, self employment and Entrepreneurial development programs should be given more importance.
5. Drinking water – outlets should be increased.

1.3.3 Feedback Report on Curriculum

Feedback on Curriculum was collected from all the final year students. The students were asked to rate the course on seven parameters using four points scaling technique. The parameters include the following:

- ❖ Depth of the course content including project work if any.
- ❖ Extent of Coverage of Course
- ❖ Applicability /relevance to real life situations.
- ❖ Learning value (in terms of knowledge, concepts, manual skills, analytical abilities and broadening perspectives)
- ❖ Clarity &relevance of textual reading material
- ❖ Relevance of additional Source material (library)
- ❖ Extent of effort required by students

Analysis:

The students were asked to rate the curriculum of their department by awarding marks for the seven parameters given above. 4 marks were to be given for 'very good' option, 3 marks were to be given for 'good' option, 2 marks for 'satisfactory' option and 1mark for 'unsatisfactory' option. The total score given by each student was calculated for all the seven parameters. On the basis of the total score the analysis was made as 'very good' and 'good', 'satisfactory' and 'unsatisfactory'. If the total score given by the student was greater than 21, then the result was consider as very good. If the total score was 15 to 21, then the result was good, if the total score was 8 to 14 then the result was satisfactory. If the total score was 7 then the result is unsatisfactory. Final analysis was made by categorising the total number of students on the basis of scores given by them as very good, good, satisfactory and unsatisfactory. The total number of students was calculated for each option and it was expressed in terms of percentages.

Department	Class	Number Of Students	Very good (%)	Good (%)	Satisfactory (%)	Unsatisfactory (%)
History	B.A -TM	50	86	-	14	-
	B.A-EM	36	33	50	17	-
	M.A	10	90	-	10	

English	B.A-R	70	62	30	8	-
	B.A-A	75	66	26	8	
	B.A -B	77	67	29	4	
	M.A	28	73	19	8	-
Zoology	B.Sc	46	36.95	60.86	2.17	-
Commerce	B.Com - R	76	36.84	60.53	2.63	-
	B.Com-Sf	78	28.21	58.97	12.82	-
	B.Com-CA	153	28.76	63.40	7.84	-
	M.Com	29	34.48	65.52	-	-
Maths	B.Sc- R	80	43.75	50	6.25	-
	B.Sc-SF	80	43.75	47.5	8.75	-
	M.Sc	40	30	50	20	-
Business Administration	BBA	59	50	35	15	-
Computer Science	B.SC	53	75	21	4	-
Information Technology	B.SC-A	49	39	45	16	-
	B.SC-B	46	30	46	24	-
	M.SC	12	58	25	17	-
Tamil	B.A	47	63.82	31.91	4.25	-
	M.A	5	60	20	20	
Physics	B.Sc	50	45	33	22	-
	M.Sc	11	56.1	36.1	7.7	
Nutrition &Dietetics	B.SC	31	27	34	39	-
Computer Application	BCA	50	76	20	4	-
	MCA	30	73	27	-	-
Chemistry	B.Sc	46	27.5	42	30.5	-

Findings:

1. History- (TM) 86% of the students very much satisfied with the curriculum. They selected very good and good options. History (EM)- 83% of the students selected very good and good option and were satisfied with the curriculum.90% of the PG students selected very good and good option and they were very much satisfied with the curriculum.

2. English -94% of the Regular students selected very good options. B.A., English (Sf) A- 95% selected Very good option, B.A English SF (B)-97 % Students selected very good options. This analysis shows that students were very much satisfied with

the Curriculum, 92% of the PG students selected very good and good option and they were very much satisfied with the curriculum.

3. Zoology-98% of the students selected very good and good option. They are very much satisfied.

4. B.Com (R) -97% of the students selected good and very good option. 86% of the B.Com (SF) students selected good and very good option, 92% of the B.Com (CA) students selected good and very good option 100% .M.Com (CA) select good and very good options.

5. Maths (R)-94% of the students selected very good and good option. Maths (SF)- 88% of the students selected very good and good option. M.Sc Maths – 80% of students selected very good and good option.

6. BBA-85 % of the students selected very good and good option. They are very much satisfied.

7. Computer Science- 96% of the students selected very good and good option.

8. Information Technology (A)- 84% of the students selected very good and good option. Information Technology (B)- 76% of the students selected very good and good option. M.Sc.Information Technology- 83% of the students selected very good and good option. They are very much satisfied with the curriculum.

9. Tamil- 96% of the students selected very good and good option. They are very much contented with the curriculum. 80 % of the PG students selected very good and good option and they were very much satisfied with the curriculum.

10. Physics – 78% of the students selected very good and good option. Students are much satisfied with the syllabus. M.Sc Physics- 92% of the students selected very good and good option.

11. Nutrition and Dietetics - 61% of the students selected very good and good option. Students are very much satisfied with the curriculum.

12. BCA- 96% of the students selected very good and good option. MCA- 100% of students chosen very good and good options. They are very much contented with the course.

13.Chemistry – 70% of the students selected very good and good option.

Suggestions:

1. Use of educational technology like power point presentation by students, web based assignment should be extensively practiced.

2. Multimedia communication can be developed for improving the standard of spoken English.

3. Slow learners must be given extra care and repeated tests.

4. Students should be guided to refer e-books, e-journals and other net sources.

5. Minor project preparation should be insisted for the all the students.

6. Role play and Brainstorming sessions to enhance the innovative skill among the students

7. E-Content development should be emphasized for each unit of subjects in Curriculum

8. Efforts should be taken to enrich the level of satisfaction for all the subjects above 90% for good and very good options.

9. Group Discussion among students, paper presentation and seminars will enrich the knowledge of students.

10. Guest lectures must be increased to equip the students with the current trends.

Follow up:

1. 47042 Volume of books and 102 journals are made available for the reference of students.

2. EDUSAT and Vyas Educational consortium prepared E-content materials for various subjects. The faculties were asked to refer these sources and download the materials.

3. The analysis of feedback of student helped the faculty to find out the methods of applicability of the subjects to current situation. Industrial visit, Internship training, project work and practical classes are extensively adopted to bridge the gap between theory and practical.

4. Guest Lectures, Conference and Seminars were organized for the students in the following topics:

1) Mannarkalin Valvil Udagangalin Pangu. 2) Varalatrai Neesipoum. 3) Digital Era Challenges In Current Scenario. 4) Study Of History In The Current

Scenario. 5)Cure Through Herbal Medicines. 6)Tax Structure And Systems In India. 7) Career Guidance On Current Scenario In IT . 8) Industry Penetration Of LINUX. 9) WEB TRACKERS 2020.   10) National Seminar On Nuclear Energy – Green Energy Of The Future. 11) Awareness about Web Technology. 12) Web Designing And Software Developments. 13) Nano Chemistry 14) Algorithms In Web Structure Mining. 15) Text Mining.16) Ramanujam's Contributions .17) Personality Developments. 18)Recent Trends In Stock Market 19) Mobile Technology.

1.3.4 Feedback from the students on the general performance

2.1 During the academic year (2016 – 2017) a feedback was obtained from the students to identify the areas of inadequacies and the responses were analyzed. Follow-up actions were taken to rectify the inadequacies. A feedback was obtained during the current academic year to know our strength and weakness. An elaborate Questionnaire using 5 points scaling technique using "Very good, Good, Fair, Poor & No response" was administrated.

The questionnaire was given to 10% of the final year students belonging to various disciplines at random. Proportionate random sampling method was used in the collection of data. Collected data were tabulated.

2.2 Analysis /Findings:

On the basic of the analysis the major findings are given below.

Teaching methods:

The Students are satisfied with Lectures (95%), Seminars (92%), Workshops (63%), Guest Lectures (91%), Interactions (67%), Teaching aids used in the class (71%), Home Assignments (72%), Project work (82%), Group Discussion (81%) and Field Trips (80%). The feedback shows that the students were in need of more number of workshops as only 63% of the students are satisfied with Workshops. This observation has been referred to Teaching Aids and Methods Committee. -

Curriculum:

The students are satisfied with the Existing Syllabus (77%), Existing Certificate Courses (84%), Existing Diploma Courses (86%), Self Employment Courses (80%), Games Oriented Courses-Yoga, Karate etc. (85%), Computer Courses (84%) and

Gandhian Thought (83%). Only 77% of the students are satisfied with Existing Syllabus. This observation has been referred to curriculum committee.

Academic Environment:

The students are satisfied with guidance from Campus Environment (79%), Classroom Environment (81%), Use of library (83%), Use of Idle Hours (86%), Teaching staff (85%) and 82% of the students expressed that the study hour in the hostel is adequate. Only 79% of the students are satisfied with Campus Environment. This observation has been referred to Teaching Aids and Methods committee

Students Service:

Students are satisfied with Medical Service (79%), Remedial Classes (79%), Placement Services (76%), Parent Teacher Meeting (82%), Tutor-Ward System (79%), Alumni Association (82%) and Grievance Redressal (82%). Only 76% of the students are satisfied with Placement Services. This observation has been referred to Students Welfare and Service Committee.

Infrastructure facilities:

The students are satisfied existing Buildings (83%), Students Store (79%), Bus Facilities (84%), Bank Service (85%), Canteen Service (76%), Computer/Xerox facilities /Browsing Facilities (76%), Sports Facilities (84%), Language Lab (75%), Computer Lab Facilities (82%), Hostel Facilities (72%), Games Court (79%), Furniture Facilities (92%), Toilet Facilities (71%), Drinking Water Facilities (73%), Cleanliness (84%), Garden (84%) and Security Services (91%). Only 71% Students are satisfied with Toilet Facilities. This observation has been referred to Infrastructure Committee.

Issues Related to Finance:

The students are satisfied with Scholarship Facilities (89%), Students Aid Fund (89%), Aid from the Management (86%), UGC Method Scheme (87%), Bank

Loans (75%).Only 75% of the students are satisfied with Bank Loans. This observation has been referred to Organization and Management Committee.

Employment Generation:

The students are satisfied with Self Development Courses (92%), Coaching for Competitive Exams (77%), Campus Drive (68%) and Employment Guidance from the staff (83%). Only 68% of the students are satisfied with the Campus Drive. This observation has been referred to Career Guidance and Placement Cell.

Organization and Management:

The students are satisfied with Office Services (89%), Fees (84%), Management Involvement (87%), Teachers Involvement (88%), Time Schedule Allotment (86%), Class Room Allotment (84%), Bus Arrangement during function days (91%), Method of conducting Internals Tests (90%) and Response of Staff in Solving Students Problems (86%). Only 84% of the students are satisfied with Class Room Allotment. This observation has been referred to Organization and Management Committee.

Recommendations:

Teaching Aids and Methods Committee:

The observations of the students on the arrangement of Workshops are very much considered. The Heads of the Departments are advised to arrange Workshops.

Regarding Campus Environment, The Students observation on the new facilities offered during the current year as a sequel to previous feedback analysis appear to be encouraging. The positive response is due to the current Campus Environment.

Curriculum Committee:

Since Students expect improvements in the Existing Syllabus, the Committee has desired to include current trends in the Syllabus during the ensuing semester.

Students Service and Welfare Committee:

The committee has recommended to take Special Care for the Placement Services in the campus.

Infrastructure Committee:

The Committee feels that there is a need to provide additional Toilet facilities .

Career Guidance cell:

The student's favourable response is due to Campus drive on career guidance and also the cell suggests to involve more number of Campus drive to the students.

Issues Related to Finance:

The Committee suggests that efforts to be taken for getting more Bank Loans for the benefit of the Students.

Organization and Management Committee:

The committee recommends for the Construction of more number of Classrooms.

Follow-up:

1. The Head of the Departments are advised to arrange Workshops.
2. The students store is established to meet the needs of the students.
3. The Number of Buses are increased for the long distance .
4. Grievance redressal cell is activated-the grievances are properly recorded.
5. "Green Revolution" a project for improving the garden is going on in our college campus with active participation of the students.
6. Computer and Xerox facilities are extended by increasing the number of computer systems and Xerox machines.
7. Career guidance cell is further strengthened to provide information through job guideline journals. Orientation programmes and seminars are organized to

create awareness about the various attributes of competitive examinations, employment and higher education.

2.12 Feedback Report on the performance of the Faculty

Feedback Report from the students on the performance of the faculty

To appraise the performance of the teachers a feedback arrangement was made. A questionnaire using three point scale (Very good, Good, Fair) was structured focusing on subject knowledge, communicative skills, use of teaching aids, punctuality, functional transparency and motivating/inspiring students. The questionnaire was given to 10 final year students of each major. The random sampling method was used. The students were asked to assess all the faculty members of their department. There are 154 faculty members and each member was assessed by 148 students. The data collected was tabulated and analyzed.

Feedback sheet form the students
About the Assessment of Faculty Performance 2016-17

Sl. No.	Criteria	Very Good %	Good %	Fair %
1.	Subject Knowledge Clarity & ability to provide Information.	70	30	-----
2.	Communication Skill (ability to convey fluently).	68	30	2
3.	Methods – Tools used (OHP – Charts – Maps – Roleplay, Black board, Ground discussion – Seminars etc.)	58	39	3
4.	Coverage of the syllabus (Perfection & Planning)	73	23	4
5.		72	23	5
6.	Punctuality(in attending the Class).	70	29	1
7.	Functional Transparency(Regarding the treatment of students).	71	25	4
	Motivating/Inspiring the students.(To build further subject Knowledge)(and their guidance)			

Findings

1. Subject Knowledge: 100 % of the final year students gave the result that all our faculty members subject knowledge were good.

2. Communication Skill: 98% of the students reported that the Communications Skill among our teaching faculties were good

3. Methods – Tools used: 97% of the students gave good result regarding the use of OHP, PowerPoint, Smart Classroom, Smart Board facilities by our faculty members.

4. Coverage of Syllabus: 96% of our students feel that the coverage of syllabus by our faculties was good.

5. Punctuality: 95% of the students stated that Punctuality maintained by our faculty members was good in attending the class in time.

6. Functional Transparency 99% of the final year students reported that the transparency maintained by the staff members was good .

7. Motivation, Inspiring of Students: 96% of the students gave the result that the teachers were good in Motivating the students towards their Higher studies.

Follow-up:

Staff members were given opportunities to undergo faculty development programme to enrich their communication skills to adopt latest teaching methods and to reform their teaching plans so as to motivate and inspire students.

7.3 Best Practices

Best Practice I – GENERAL ASSEMBLY

The **General Assembly** is conducted on **every Friday** for one hour in the morning. It is arranged for the students,   in order to communicate information and share learning experiences.

Objectives of the practice

- Creating oneness among the students through Inter religious prayer
- Inculcating values and virtues in the mind of students
- Familiarising with day to day events
- Enhancing General Knowledge
- Creating a bond among the students, and between the staff and students and vice-versa
- Kindling the creativity in the students and bringing out the originality and hidden talents.
- Developing the leadership quality

The context

An assembly is where the students meet together to share aspects of life that are of worth. It acts as medium for communicating matters of significance from one generation to another. Assembly acts as a one of the main ways by which we create our positive reflective ethos and promote our value-based education. All faculties and students make a tremendous contribution through their presence and active participation. Students are aware that all staff by their positive attitude involve themselves in assemblies, acting as role models for the students to emulate. Assembly contains times of quiet reflection that enables students to develop the deepest values and aspirations of the human spirit. The students enable to learn the values, life skills and understand the structured environment. Assembly can serve to develop a positive college ethos that confirms the college identity and aspirations. The result being that

the college lives in cohesive harmony that sustains the pursuit of excellence in all its forms.

The Practice

Each department is offered a chance to conduct the **General Assembly** during every week.

"GOD IS EVERYWHERE SO PRAY ANYWHERE"

(i) Singing the prayer song

The college has an excellent choir to sing prayer songs and other patriotic songs with utmost devotion.

"IF YOU KNEEL BEFORE GOD YOU CAN STAND BEFORE ANY MAN"

(ii) Reading verses from the three holy books

Verses from the GITA, QURAN and BIBLE are read in the assembly with their equivalent meanings in English. Thus students get a chance to know all the verses present in the three holy books. This practise helps in creating oneness among the students.

Students participate enthusiastically in inter-religious prayer. Muslim students read the Bible, Christian and Hindu students read the Bagavath Gita which proves the communal ambience.

"GOOD THING COMES TO THOSE WHO BELIEVE, BUT THE BEST THING COMES TO THOSE WHO HAVE FAITH;"

(iii) Presenting thought for the day

Moral values are not merely read, they are inculcated within the students. So far not a single thought has been repeated. Students are so involved in presenting as well as following the moral values.

"KNOWLEDGE SPEAKS BUT WISDOM LISTENS"

(iv) Reading regional language and English-language News

The important happenings of the whole week is presented in the assembly in the following order

National news, International news, Regional news, Sports news

(v) Giving short talks or stories

Narration of stories for 3 minutes gives valuable messages to the students.

(vi) Giving questions and answers related to general knowledge

The most important of all is the GK session. Students enthusiastically participate in it. Questions are taken in an effective way so that students who prepare for their civil services and other competitive exams infer from it.

"A LESSON IN LIFE WILL BE REPEATED UNTILL IT IS LEARNT"

Principal's Address

Every Friday the students will be waiting eagerly to listen to the speech delivered by our beloved principal Dr.Mrs.R.POOVAZHAKI. She begins her speech by appreciating the students regarding the conduct of prayer and inculcates values and virtues in the minds of each and every individual.

"WE ARE MADE WISE NOT BY THE RECOLLECTION OF THE PAST, BUT BY THE RESPONSIBILITY OF THE FUTURE;"

Special features

The weekly assembly helps in creating a **bond** between the **students** of **one department with the other** as they all gather and listen it with rapt attention and then share their views among themselves.

- It also tights the bond between **each student** and **the Principal** of our college.
- Each department is given opportunity to conduct assembly to develop their skills.
- Communications regarding COE office such as details of exam fees, dates of summative examinations, details of scholarship and holidays are announced.
- During the assembly the Principal appreciates the students who win prizes in sports, academic competitions and cultural events conducted within and outside the college.This encourages them to a large extent.
- At the end of the academic year the proceedings of the assembly such as **thought for the day, inter-religious thought, short-talks** or **story** and **general knowledge** are compiled and published as news letter titled **"Campus Tweet"**. It motivates the students and creates a competitive spirit among them.

Evidence of success

Prayer is a communication between God and man. In respect of prayer the status of success cannot be determined in the explicit way as it is an introvert aspect. The way in which the students participate in the prayer is a only way to justify the level of success.

- One of our Muslim student **selvi.M.Powsiya Banu II B.A (Tamil)** got first **prize** in **Bagavath Gita** essay competition organized by Sri Krishna Balaram Temple, Madurai, which is the testimony for the inter religious prayer.

- Healthy competitive spirit in crossing benchmarks among students is created Students are free to share their views regarding the conduct of Friday assembly. Every student has wonderful experience and shares her views about the assembly with our Principal directly.

- It enhances public speaking skill

- It builds team sprit among the students

Problems Encountered and Resources Required

During rainy season, it is difficult for the students to come from different buildings to attend the general assembly in the ground.

Best Practice II - YOGA & KARATE

Yoga and is a vast collection of spiritual techniques and practices aimed at integrating mind, body and spirit to achieve a state of enlightment or oneness with the universe. To make physically and mentally stronger, the hostel students practice yogasanas in the morning and evening at our campus. Yoga helps to equip oneself with basic knowledge about one's personality and to handle life situations. It enables them to learn techniques related to good health. It develops a discriminative mind capable of knowing the real from the unreal and helps to face the dualities of life with equanimity. It inculcates great values in the minds of the students.

Karate co-ordinates mind and body. Karate can be used as a weapon of self defence in which tremendous physical power is exerted. It develops the self confidence of students and can be used as an excellent form of stress release. Students are trained in 20 kattas like Heian Shodan, Heian Nidan, Heian Sandan, Heian Yandan, Heian gondan, Bassai Dai, Bassai sho, Karku Dai and Karku sho

Objectives of the practice

- To improve the concentration power
- Synchronization of mind and body
- To improve the emotional intelligence

The Context

   "A sound mind is a sound body" says an old adage. The mind and the body should be taken care of, as they act on each other. Physical health is essential to happiness. If the body is strong and healthy, mind will also be healthy. Students will be cheerful and will be able to work with confidence. Therefore, the body and the mind are interdependent and complimentary with each other. Stress removal is one of the salient feature of yoga. If mind is free from worries and concentration is made upon one single entity, naturally the level of stress will be reduced and they will be removed gradually. Yoga helps in self-discipline and self-control, leading to immense amount of awareness, concentration and higher level of consciousness.

  The present day situation warrants yoga programme in the academic field and also in the society. The college conducts yoga classes to the hostel students by a trained yoga master. Classes on yoga is offered to the students at free of cost.

The Practice

  Yoga is practiced by our college hostel students regularly. First and Second year students perform yoga from **7 am to 8 am** and from **4.30 pm to 5.30 pm** respectively. Students are selected to take, in- depth training on advanced yoga to perform in the sports day. Students practice various yogasanas such as Ustrasana, Suriya Namaskaram, Padmasana, Padahastasana, Purpauttanasan, Dhanurasana, Bhujangasana, Shalabhasana, Halasana and Gomukhasana and so on. Hence it helps to increase the efficient functioning of kidney, to balance the panic and mental forces and very useful to reduce weight.

Evidence of success

  Every year Students perform yoga on the occasion of the **Independence Day** and **Republic Day** celebrations in the A.R ground. Our students are presented with **"Best Yoga Performer Award"** and received overall shield from the **District Collector**. It is evident that some of the best **trained yoga students** serve as **yoga**

masters in schools and educational institutions. For the Past ten years our college has been conducting Yoga classes for hostel students.

Problems Encountered and Resources Required

- During rainy seasons, it is difficult for the students to come from the hostel to attend the Yoga classes in the ground.
- Some students experience initial difficulty in performing yoga.