



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	E.M.GOPALAKRISHNA KONE YADAVA WOMEN'S COLLEGE
• Name of the Head of the institution	Dr. (Mrs.) V. PUSHPALATHA
• Designation	Principal (i/c)
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04522681247
• Alternate phone No.	7540072685
• Mobile No. (Principal)	9500523615
• Registered e-mail ID (Principal)	principal@emgywomenscollege.ac.in
• Address	New Natham Road, Thiruppalai
• City/Town	Madurai, City
• State/UT	Tamil Nadu
• Pin Code	625014
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	15/03/2006
• Type of Institution	Women
• Location	Urban

• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Dr. (Mrs.) V. Vijaya & Mrs. S. Muthulaxmi
• Phone No.	+919894172656
• Mobile No:	9940714012
• IQAC e-mail ID	emgiqac2019@gmail.com
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.emgywomenscollege.ac.in/iqac/aqar-report#true-10
4. Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.emgywomenscollege.ac.in/uploads/website_pdf_files/83681638771400.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.35	2003	16/09/2003	15/09/2009
Cycle 2	A	3.17	2010	28/03/2010	27/03/2015
Cycle 3	A+	3.51	2017	23/01/2017	22/01/2022

6. Date of Establishment of IQAC

19/01/2004

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	31/05/2021	00

8. Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File
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9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none"> If yes, mention the amount 	60,400.00	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>IQAC plans, implements and monitors the academic activities of the institution in quality upgradation. • IQAC organized Faculty Development Programme focusing on "e-tools for Teaching & Learning". Faculty members created their own e-contents and it was marked as a productive outcome of that programme. • IQAC insisted the Institution to incorporate Entrepreneurial Education as an integral part of its Curriculum. As a result, the students would inculcate entrepreneurial skills which would encourage them to develop innovative ideas and start-ups. The upshot of the programme was that the students got registered under MSME (Udyam Scheme). • The IQAC organized Two Day Online National Seminar Sponsored by NAAC entitled "New Education Policy: The Urge for Transformation in Higher Education" on 10th and 11th February, 2021. • The Institution has signed MoUs to instigate collaborative activities. As a collaborative activity with the Malaysian Tamil Writers Association, an Online programme was organized entitled "Students Confluence to Promote Art, Literature and Culture" on 27.3.2021. • Webinars were conducted on various aspects like Research Development, Frame work of Outcome Based Curriculum, Gender Sensitivity, Skill Development, Career Guidance & Counselling and Intellectual Property Rights were organized to promote academic and research activities.</p>		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
<p>Proposal for Extension of Autonomous status was submitted on 16.9.2019</p>	<p>UGC granted Extension of Autonomous Status for a period of Ten years from 2019-2020 to 2028-2029 on 15.07.2020.</p>
<p>AQAR submission</p>	<p>AQAR for the academic year 2018-2019 was submitted on 26.10.2020.</p>
<p>Faculty Development Programme on e-Content Development and Research</p>	<p>1).Enhancing e-Content for Teaching and Learning on 4.12.2020. 2).E-Content and MOOCs Development on 18.2.2021. 3).Digitool for Enhancing Teaching & Learning on 25.1.2021 to 27.1.2021. 4). N-List :E-resources :A Modus Operandi on 24.3.2021 5). Tamilnadu Student Innovators -2020 Stage 1-Awareness Programme on 28.8.2020.</p>
<p>OBE- Curriculum Development Training</p>	<p>1). A Webinar was organized entitled "New Approach to Curricular Design & Simplified Pathway to Outcome Based Education". Training for faculty on designing OBE Curriculum was organized by all the departments headed by the subject expert from various colleges.</p>
<p>Career Guidance Programme and Competitive Examination Training</p>	<p>1)."Career Guidance for Women" on 07.09.2020. 2). Corporate Training on "Advance JAVA Programming" from 15.02.2021 to 25.02.2021. 3). NET/SET Coaching from 01.03.2021 to 30.03.2021. 4)"Self- Development and Career Opportunities" on 08.03.2021.</p>
<p>Signing of MoUs & International Collaboration</p>	<p>1).Total number of MoUs Signed: 41. 2).In Association with 'Malaysian Tamil Writers' organized an Online Students Confluence to Promote Art,</p>

	Literature and Culture on 27.3.2021.
Online Short Term Certificate Courses and e-quizzes	During Pandemic situation 28 Short - term Certificate Courses and 20 e-quizzes were organized for free of cost by all the departments for students to educate them in various fields.
Competitions for Students	Essay Writing, Elocution, Drawing, Competitions in Youth Talentia, Intercollegiate Competitions were organized by Department Associations, Cells and Student Service Organization.
Webinar for students	IQAC organized 25 Webinars totally including 2 International Webinars.
Entrepreneurship Development	1). Six students got registered under MSME on 22.2.2021. 2). Programmes were organized on the following topics: i).Women Entrepreneurship and Innovation in Agriculture on 05.08.2020 ii).Entrepreneurship with Hi-tech farming on 06.08.2020 iii). Incubating an Idea into Reality on 15.01.2021.iv). How to solve problems in Business on 01.03.2021. v).Entrepreneurship on Challenges and Opportunities on 10.5.2021 &11.5.2021. vi). Swachh Action Plan. vii). Rural Entrepreneurial Development. viii). Tamilnadu Student Innovators -2020 Stage 1-Awareness Programme on 28.09.2020.
NAAC Sponsored Online Seminar	NAAC Sponsored Two Day Online National Seminar on "New Education Policy: The Urge for Transformation in Higher Education" on 10th and 11th

	February, 2021.
Extension and Consultancy Activities	1). IQAC organized a Programme on "Promotion of Research, Innovation, Extension and Consultancy" on 05.08.2020. 2). NSS and Departments extended its service to Society and also provide Consultancy Services.
ICSSR Sponsored Webinar	Department of Commerce organized ICSSR-SRC Sponsored Virtual National Seminar entitled "Rural Women Entrepreneurship - Challenges and Opportunities" on 10.5.2021 & 11.05.2021.
Placement Training and Placement	1). Campus Drive in collaboration with Jaya Meenakshi Institution Cormet Solutions and SCISM Matriculation School. 2). Totally 72 students took Internship and 22 got placed.
Gender Equity and Counseling Programmes	Webinars were organized to promote Gender Equity and Mental Well-being.
Skill Enhancement Programme	1). Skill Development Cell organized a Hands on Training on "How to become a Beauty Entrepreneur" on 02.03.2021. 2). "Self- Development and Career Opportunities for students". 3). "Aari work Designing"
Environmental Concern	National Webinar on "Climate Change and Forestry" was conducted on 13.06.2020.
Parents Teachers Meeting and Alumnae Meeting	1). Parents Teachers meeting was organized on 4.3.2021. 2). Online Alumnae Meet 2021 was conducted on 25.03.2021.
Sports activities, Karate and Yoga events	1). Due to pandemic the 46th Sports Day was conducted Virtually on 26.03.2021. 2).

	"State Level Open Karate Tournament" was conducted on 18.04.2021				
Student Satisfaction Survey and Feedback	Feedback was collected and analysed from all Stakeholders -Students, Teachers, Employers and Alumnae. Actions were executed based on the suggestions mentioned in the Student Satisfaction Survey (SSS).				
To register for Atal Ranking	Enrolled in ARIIA on 03.04.2021.				
Intellectual Property Rights	A webinar on Intellectual Property Rights - 29.1.2021.				
Seed Money Grant	Seed Money was granted to the faculty to enhance the culture of research .				
Research Development	1). An FDP on Research Proposal Writing and Funding Opportunities on 05.12.2020 2) .A Webinar Project Proposal for Research Grants on 8.1.2021. 3) .A Webinar on Intellectual Property Rights was conducted on 29.1.2021.				
13.Was the AQAR placed before the statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Steering Committee of the College</td> <td>28/04/2021</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Steering Committee of the College	28/04/2021
Name of the statutory body	Date of meeting(s)				
Steering Committee of the College	28/04/2021				
14.Was the institutional data submitted to AISHE ?	Yes				
<ul style="list-style-type: none"> Year 					

Year	Date of Submission
2020-2021	30/03/2022

15.Multidisciplinary / interdisciplinary

The College aims to develop the multifaceted talents of the students by blending Interdisciplinary Courses in the curriculum. Most of the programmes offer these courses in the form of Allied paper, Non-Major Electives, Certificate, Diploma & Advanced Diploma and Skill Based Courses, which develops their multidisciplinary knowledge and skillsets.

16.Academic bank of credits (ABC):

From 01.06.2020 to 31/05/2021 - Nil

17.Skill development:

The institution provides various Skill Development Courses such as Tailoring, Doll Making, Beautician, Jute Bag Making, Baking Technology, Aari Work, Two-Wheeler/Four-wheeler Driving, Jewellery Making etc so that students would be able

- To equip themselves with grabbing of available business opportunities and overcoming challenges.
- To train and incubate entrepreneurs during their period of study.
- To educating them about the various subsidy schemes, bank loans, guiding them for registration and commencement of their business.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Department of History offers courses in both Tamil and English as mediums of education. Education in Tamil medium adheres to the easy mode of study through one Mother's tongue and it offers a wide range of opportunities in Competitive examinations. Students are benefitted from Government scholarships when Tamil is the medium of education. The Department of History focuses on the evolution of Human Civilization providing an in-depth study of languages and the historical events depicting the different and varied aspects of Indian culture.

The Department of English offers 'Indian Writing in English' and 'Diasporic Literature' as core courses elucidating on Indianness through English language and literature.

The Department of Tamil organizes Muthamzil Vizha every year celebrating three forms of the language (Iyal, Isai, and Naadagam). It also offers courses focusing on Tamil history, tradition, and folklore in order to bring out the essence of Tamil culture and language. The basics of the Tamil Language (Adippadai Tamil) are taught to the students who choose Hindi or French in Part I.

Rituals and festivals honoring Indian culture and tradition are celebrated by the institution to impart Indian aesthetics to young minds. For example, during Pongal celebrations, students modestly dress up in traditional attires and joyously participate in traditional games. Students are given opportunities to learn the rich legacy of Native Folk Arts (Karakattam, Poikkal Kuthirai, Oyilattam, and Mayilattam) and Martial Arts (Silambam).

National days are celebrated in the Institution. Weekly Students Assembly is held every Friday where students read verses from Holy Scriptures like The Gita, The Bible, and The Quran exhibiting religious integration and tolerance of the Indian soil. Students prefer wearing traditional dress such as sarees, half sarees, and churidar with dupattas inside the campus to imbibe Indian ethos. Bharathanatyam and Carnatic Music are taught as traditional fine arts to uphold the aesthetic spirits of the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The curriculum has been framed based on Tamilnadu State Council for Higher Education model. In 2006, the college attained Autonomy, the curriculum was revised and introduced under the Choice Based Credit System. The curriculum framed by the institution is structured and designed based on the regulations formulated by Madurai Kamaraj University and TANSCHÉ guidelines. The preliminary work for the introduction of curriculum based on CBCS with OBE pattern was initiated.

The Program Outcomes, Program Specific Outcomes, and Course Outcomes are designed, exquisitely, to accomplish the vision and mission of the Institution.

Part -I Languages Tamil, Hindi, and French focus on sustaining Regional, National, and Global competencies delivered to the students.

Part - II English explores language through Literature that adheres

to building up a Global Proficiency in Communication.

Part- III Programmes such as Core, Allied, and Major Electives concentrate to facilitate employability, entrepreneurial and life skills with Local and Global scope.

Part - IV Courses such as Value Education, Non-Major Electives, Environmental Studies, and Skill-Based Courses foster Moral and Ethical standards of life.

Part- V Activities include NSS and Physical Education that contribute to the societal and individual needs at the Regional and National levels.

Off-Curriculum Activities offered by various Cells such as YRC, RRC, Consumer Club, Entrepreneurial Club, Placement Cell, Skill Development Cell, and WUS promote Personality Development with required National and Global perspectives.

Extension and Consultancy Activities cultivate the social responsibilities and individual competency required to meet National and Global levels.

20.Distance education/online education:

During the Pandemic, the mode of teaching and learning was only through Online Platforms. The Students and Faculty members organized and attended various webinars, Faculty Development Programs, Conferences, and Workshops. This mode of Online Education made the students and the teachers learn a varied number of online tools and techniques like Google Classroom, GoTo Meeting, Microsoft Team, Zoom, Cisco Webex, YouTube, etc.. to enhance the process of Teaching-Learning. The faculty members groomed themselves in technology and learned to develop their own e-contents which is maintained in our library for students reference and for public reference in the form of e-resource through YouTube, SlideShare, etc. The institution helped the students and budding researchers to use e-books, e-articles, and e-study materials through INFLIBNET Learning Resource offered in the General Library. The institutional email ID (G-Suite) is provided to all the students and the Teaching & Non-Teaching faculty members for academic access to e-learning resources.

Extended Profile

1.Programme

1.1

26

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 3564

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1050

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 3203

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 790

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 153

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 26

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 3564

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1050

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 3203

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 790

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	153
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	16
Number of sanctioned posts for the year:	
4.Institution	
4.1	1024
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	88
Total number of Classrooms and Seminar halls	
4.3	315
Total number of computers on campus for academic purposes	
4.4	12010994
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum in par with global educational system is framed by the institution under the guidelines of Madurai Kamaraj University and TANSICHE.

Ø Part -I Languages Tamil, Hindi, and French

Ø Part-II English

Ø Part- III - Core, Allied, and Major Electives

Ø Part - IV - Value Education, Non-Major Electives, Environmental Studies, and Skill-Based Courses.

Ø Part- V - NSS and Physical Education

Extension and Consultancy Activities - YRC, RRC, Consumer Club, Entrepreneurial Club, Placement Cell, Skill Development Cell, and WUS.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://emgywomenscollege.ac.in/academicss/curriculum/syllabus

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

1

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

296

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

45

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics

Understanding of moral values such as responsibility, loyalty and trustworthiness is prioritized through the curriculum in order to ascribe professionalism and ethics in the young aspiring minds.

Gender

Specific courses are offered that highlights the position of women and gender roles in the society. Role of women in nation-building and socio-economic development, and the issues affecting women such as gender crimes, abuses and harassments etc. are incorporated in the courses offered.

Environment and Sustainability

The importance and values of bio-diversity, consequences of the loss of bio-diversity, the methods of conservations, renewing of energy through solar, wind, hydroelectric and biomass that support environmental sustainability, etc., are an active part of the curriculum.

Human Values

The curriculum draws attention towards the human values such as respect, empathy, appreciation and acceptance. The values like fraternity, equality, love etc., are incorporated in the courses for peaceful co-existence of personal and social relationships.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

23

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**3348**

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**430**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://emgywomenscollege.ac.in/feedback/feedback-on-curriculum
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://emgywomenscollege.ac.in/feedback/feedback-on-curriculum
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1050

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1024

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution focuses on the learning process of both slow and advanced learners.

Strategies adopted for Advanced learners:

- Encourage the students to increase their reading capacity.
- Content framing & e-content development.
- Participation and paper presentation in National & International Seminars, Workshop & conferences.
- Publication in Peer Reviewed Journals.
- Helping them to crack the competitive examinations (TNPSC/UPSC Examination Coaching, NET/SET Coaching)
- Undertaking Industrial Projects.
- English Dramatization.
- Innovative model making.
- Case Study
- Book Reviews

Strategies adopted for slow learners:

- 'Remedial Coaching'.
- Provision of simplified notes.
- Continuous Assessment Tests
- Quizzes
- Micro presentations.
- Group Discussions

In order to identify the level of the learning capacity of the students, each department organizes various activities such as

- 'Entry Level Test'
- 'Bridge Course'
- Departmental Co-curricular
- Extra-curricular activities

In order to enhance the varied skills of the students for empowerment and carer building, the students are provided with various skill development programs such as Aari work, Tailoring, Beautician, Driving (Two-wheeler & Four-wheeler), Dance, Slogan Learning, Making of Jute Bag, Soap, Bakery products, etc.

The Experimental and Participative Learning Process is offered to all students irrespective of their learning capacity.

1. Inter & Intra-Collegiate Competitions
2. Industry Visits
3. Training Programs

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/about/policy#true-1

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2021	3564	153

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Participative learning:

- Brainstorming
- Assignments
- Community Survey
- English Dramatization.
- Campus Tweet
- Participation and paper presentation in National & International Seminars, Workshop & conferences.
- Making Puzzles
- Memory Game
- Field Visit
- Book Reviews

Problem-solving methodologies:

- Case Study
- Analysis

Experimental learning:

- Innovative model making.

- Undertaking Industrial Projects.
- Scientific Publication.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://emgywomenscollege.ac.in/about/policy#true-2

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The following are the salient features of the institution's ICT-enabled resources for effective teaching and learning process:

- The teachers prepare schedules, take classes, conduct quizzes, and collect online assignments through Google Classroom and thereby, track the students' progression throughout the semester. The college is Wi-Fi enabled which helps the staff and students stay connected in the teaching and learning process.
- The institution has ICT infrastructure such as classrooms with latest configurative systems, e-books in general library, interactive white boards for enhanced visualized interactive learning, thereby, laying a major emphasis on e-classroom in terms of paper presentations, seminars, debates, group discussions, assignments, quizzes, tests and viva-voce being handled through Zoom, Goto meeting, Cisco Webex etc.
- Staff members create their own YouTube content and e-study materials for the improvement of the quality of teaching, which is enabled through institution's e-content library.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://emgywomenscollege.ac.in/non-academics-dept/library/digital-library/e-content
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

153

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The following are the key aspects of the academic calendar and teaching plans scheduled by the institution:

- Drafting of the academic calendar for Teaching & Learning.
- Teaching Lesson Plan for each paper is designed, formatted, documented, and maintained in each department at the beginning of each semester.
- Bridge Courses and Entry Level Tests are uniformly scheduled by each department for all the freshers at the beginning of the first semester.
- The Continuous Internal Assessment Tests I, II, and III, and Summative Examinations are scheduled uniformly for all the students of the college in coordination with the Controller of Examinations. The Exam Schedules and Result Publication dates are mentioned in the Academic calendar.
- The students and the staff members get to know the Exam and Meeting schedule, working days, and National, Local & Restricted Holidays from the academic calendar.
- The Academic Calendar contains Students' Bio-Data and Declaration Form that is to be submitted to the department Head in order to have easy access, in times of contingencies.
- The Academic Calendar also has No Dues Certificates which have to be settled by the student at the time of course completion.
- The Academic Calendar contains information regarding Attendance, Examination Rules, and Regulations, Fees Structure, Scholarship details, and members in various cells. All the above-furnished details are also available on the college website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

153

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

46

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

15235

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

15

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- The Continuous Internal Assessment Test - I is conducted for 20 marks for UG and 30 marks for PG uniformly by all the departments.
- The II and III Continuous Internal Assessment Tests are conducted for 40 marks for UG and 60 marks for PG.
- The average of all three Internal Assessment Test Marks for both UG & PG are converted to 20 and 15 marks respectively and the consolidated internal marks would be 25 marks.
- The average marks of 3 Continuous Internal Assessments are obtained in addition to which 5 marks have been allotted to assignments for both UG & PG. An addition of 5 marks has been allotted for PG for the conduction of seminars.
- The total marks of Summative Examinations for both UG and PG are 75 marks uniformly for all the departments.

UG:

CIA Average =Marks of (Test1+ Test 2+ Test 3) / 5

CIA Marks = CIA Average+5 Mark (Assignment)

PG:

CIA Average =Marks of (Test1+ Test 2+ Test 3) / 10

CIA Marks = CIA Average+5 Mark (Assignment) + 5(Seminar)

- Note: CIA Continuous Internal Assessment

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/coe/examinations

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The curriculum framed by the institution is strictly fabricated based on regulations formulated by Madurai Kamaraj University and TANSCHÉ guidelines for maintaining the required standards of Education.

Part - I Languages Tamil, Hindi, and French focus on sustaining Regional, National, and Global competencies delivered to the students.

Part -II English explores language through Literature that adheres to building up a Global Proficiency in Communication.

Part - III Programmes such as Core, Allied, and Major Electives concentrate to facilitate employability, entrepreneurial and life skills with Local and Global scope.

Part - IV Courses like Value Education, Non-Major Electives, Environmental Studies, and Skill-Based Courses foster Moral and Ethical standards of life.

Part- V Activities include NSS and Physical Education that contribute to the societal and individual needs at the Regional

and National levels.

Off-Curriculum activities offered by various Cells such as YRC, RRC, Consumer Club, Entrepreneurial Club, Placement Cell, Skill Development Cell, and WUS promote Personality development with required National and Global perspectives.

Extension and Consultancy Activities cultivate social responsibility and individual competency with the required National and Global outlook.

The Program Outcomes, Program Specific Outcomes, and Course Outcomes are designed, exquisitely, to accomplish the vision and mission of the Institution.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://emgywomenscollege.ac.in/academicss/curriculum/outcomes-popsoco

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Extracurricular and Co-curricular Activities:

Seminars, Conferences, Workshops, Symposiums, Student Exchange Programs, Inter-Collegiate and Intra Collegiate Competitions.

Internships and Projects:

The departments organize Internship programs for final-year students after completion of which they produce a Project/Internship report with a view to increasing their employability in the industry. This widens the scope of employability and Research of the student which helps them to undertake Post Graduation studies or Placement or commence Start-ups.

Placements:

The Placement Cell imparts Personality Development, Technical skills through Campus Interviews, Job Fairs, Career Guidance

Awareness Programmes, and Science, Trade & Historical Exhibitions. Programs are organized by signing MoUs which link the academics and the industry.

Entrepreneurial outcomes:

The Department of Commerce and Entrepreneurial Cell jointly organize trade exhibitions and Sales Days which bring out innovative ideas and products which encourage the students to commence new start-ups. The Skill Development Programs, Certificate Courses, and Entrepreneurial Courses help the students to register themselves under various subsidy schemes of MSME. In the year 2020 - 2021 nearly seven students established their business firms through Udyam Scheme.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/students-zones/cell/personality-development-placement-cell

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1172

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/examination%20annual%20report%281%29.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire). Results and details need to be provided as a weblink

<https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/Student%20Satisfaction%20Survey%20%282021%29.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

RESEARCH POLICY:

Research policy is the most pivotal part which enriches and adds to higher education.

The college has made an exemplary contribution and progression toward setting up a benchmark in the field of research.

PURPOSE:

The chief purpose of the policy is to impart a proper structure to provide an unimpeachable circumstance for both the faculty and the students in effectuating their research study. The main vision behind this is to create and support research culture and attitude among the faculty and students to enhance their research studies.

The college has created an infrastructure and funding policy that would support and initiate the participation of students and faculty in research activities. The institution upholds certain norms and procedures for the ethical conduct of the research activities.

SCOPE:

Our research policy is framed on certain objectives, structured by experiment which are as follows:

- Basic, strategies and applied research are areas of attention in scholarly activities that support both academic and practical study.
- Research projects are undertaken for the enrichment of knowledge as a part of the curriculum.
- Publication, Presentation, Communication, and upshots of the research project are incorporated for the advancement of the

scholars.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/3.1.1%20Research%20Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research**3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)****10000**

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**1**

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

2

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/researchs/research-grants/ngo-agencies
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.indiangoslist.com/ngo-address/alaihal-trust-in-madurai-tamil-nadu TN-2018-0208419
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution carries Innovations and Research through the Entrepreneurial & Research and Development Cell. The Entrepreneurial Cell identifies the talents of students and initiates them to commence newly registered start-ups through MSME. The institution connects itself with the industries by organizing various hands-on programs. The institution has enrolled in the Atal Ranking of Institutions on Innovation Achievements (ARIIA) and the Institution's Innovation Council (IIC) of MHRD. The Incubation Centre conducts Webinars and Workshops to provide practical entrepreneurial training for the students in various avenues like the preparation of Food and Bakery items, Organic Soaps, Herbal Phenyl, Incense, Sambarani Dhoop, etc. The department of Zoology prepares organic vermicompost, which is sold in the nearby villages as an extended service to society. The Research and Development Cell of our college organized Webinars on high-priority topics.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/students-zone/capacity-development-skill-enhancement-activities

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

58

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	https://emgywomenscollege.ac.in/research/faculties-with-guideship#true-2
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

30

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

40

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/3.4.4.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

1

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

3520

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

20000

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

'Education through Service' is the motto of NSS that develops qualities of leadership, responsibility, tolerance, and cooperation as an added value to classroom education. The NSS activities sensitize the students to nation-building through social work. Voluntary Communal Service intensifies and enriches their personality.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/students-zones/nss/about-nss

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

12

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

663

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

- An Indoor stadium of 4000 seating capacity named under E.M. Gopalakrishnana Kone Petchiyammal was constructed under the UGC Grant of Rs. 70,00,000/- and the management contribution of Rs.4,12,3760. It was inaugurated on 17.03.2019 by the then Vice-Chancellor of MKU, Dr. M.Krishnan. Various academic and cultural events of the college are hosted in the stadium.
- The campus is enabled with Wi-Fi of 200 mbps internet speed. Departments, Labs, and Library are provided with internet and intranet cable system.
- Stainless Steel Washbasin has been installed near each block.
- Sixty-one (61) CCTV cameras are installed for surveillance at multiple points on the campus.
- Smart Cards Phones are provided to all hostilities which helps them to communicate with their family.
- A fleet of buses ply covering all major areas within and around the city providing transportation services to students.
- The Waste Water Management is carried out by a recycling unit in which the kitchen and bathing water is recycled and reused in watering plants.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/uploads/weBSITE_pdf_files/38701659942739.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has a spacious eco-friendly playground. The Institution upholds the health of the students through sportsmanship. A spacious and large Indoor Stadium has been constructed for the conduction of various Indoor and Outdoor games like Basketball, Football, Handball, Hockey, Badminton, Kabaddi, Kho-Kho, Throw ball, Chess, Carrom, and Table Tennis. The Students are enrolled under sports quota with free education and boarding facilities provided by the management.

The hostel students practice Yoga between 6:30 a.m. to 7:30 a.m. and Karate between 5:00 p.m. to 6:00 p.m. on all working days.

The institution has ample amenities like Seminar Hall, Open Air Theatre, and Auditorium for practicing and conducting various cultural events. This brings the hidden cultural talents of the students. The Skill-Development Lab provides enormous space for conducting and training self-employment programs like Tailoring, Beautician Course, Fevicril painting, Aari work & Silambam, and an enormous, spacious and lengthy road within the campus for practicing Two-Wheeler and Four-Wheeler driving.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/uploads/weBSITE_pdf_files/72441659942942.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

15

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

3322360

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a spacious library of 4700 Sq. ft. named in memory of "Sennappulavar Prof. A. KarmegaKonar".

Working Hours

The library functions on all working days from Monday to Saturday (9:30 a.m. to 5:00 p.m.) and on holidays (10:00 a.m. to 2:00 p.m.)

OPAC

OPAC (Online Public Access Catalogue) database lists the catalog of books held in the Library.

Library Resources

The library is partially automated. It upholds services in a wide range of academic resources such as Books, Journals, Magazines, and an online database that encourages extensive reading and learning habits. It includes books on Literature, Thesis, Project Reports, Reference books, Rare Books, Donated Books,

Encyclopaedias, Journals, Periodicals, and Books for Competitive Examinations like TNPSC, UPSC & NET/SET. Newspapers and magazines are available in Library both in English and Tamil languages, to make the students keep them aware of current affairs. 675 audio-video cassettes and 707 back volumes of periodicals are available in the library. Photocopying services are offered to the faculties and students for Rs.1/- per page. Sharing facilities of Online Web resources are provided through INFLIBNET on N-LIST.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/non-academics-department/library

4.2.2 - Institution has access to the following: B. Any 3 of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

61

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Entire college premises are monitored through CCTV (61) surveillance with recording facilities.

The Institute has been registered under the web domain <https://emgywomenscollege.ac.in>. Teaching faculties, non-teaching members, and students are provided with secured institutional G-suite e-mail IDs. The updated e-contents and e-resources are available in the form of an e-library to enable the system of e-learning among the students.

Academic Computers Usage

The Digital labs with 221 desktops are provided to enable browsing & accessing e-resources. The Administrative Bureau, Office of the Controller of Examinations, Departments, Library, Computer labs, and Hostels are connected through optical LAN service with intranet and internet facilities. In addition e-Communication, e-resources, Projects, and Seminars are offered to the students and faculties through e-mail and web-based applications.

Controller of Examinations

The Controller of Examinations office is entirely automated with the 8.0 version of Flair ERM Software (Clairvoyant). Students' absence is reported to their parents within one hour through SMS. Semester Examination Results are published on the college website. The Institution has developed an online feedback form for all the stakeholders like Students, Faculties, Parents, Alumnae, educationalists, and Industrialists.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/about/policy#true-4

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3362	222

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: C. Any two of the above

Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/non-academics-dept/library/digital-library/e-content
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

8593243

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There is regular maintenance of classrooms. The electrical appliances are reconditioned wherever there is a need.

v The laboratory specimens, equipment, and other necessary chemicals are maintained by the lab technicians under the supervision of the HODs. The Lab technicians of every department maintain a stock register specifying the stock level at the end of the financial year. The repairing and maintenance of lab equipment are done by the technicians of concerned enterprises.

v Maintenance of library material involves Stacking, Shelf arrangement, Weeding, Binding, and Stock verification. Suggestion boxes are installed within the campus. Procurement of a 'No Dues Certificate' is mandatory for outgoing students.

v Physical Education Director and students take the responsibility for the maintenance of the sports infrastructure. An indoor stadium has been constructed for the promotion of sports activities.

v The IT infrastructure maintenance is done by the System Engineers through AMC.

v The various open utility system like RO plants for Purified Drinking Water, Canteen, Store, Bank, ATM, Buses, Open stage, Public Addressing System, etc. Their maintenance is monitored by the Principal and Administrative Officer.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/uploads/weBSITE_pdf_files/38701659942739.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

699

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

103

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/capacity.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1415

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

306

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

1

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The students' Council is an authorized body constituted within the college.

Selection: Students who volunteer and shoulder responsibilities are identified and nominated as representatives who stand as nominees in the students' union election. The Office Bearers are elected from the nominated representatives, based on their performance, leadership attributes, services, and communicative skills. The President, Vice-President, and Secretaries of the student union in both the Regular and Self-Finance programs are identified by the Heads of the Departments and Students Service Officer. The Committee performs numerous co-curricular, and cultural activities and conduct General Assembly.

The Students' Council celebrates - Independence Day, Republic Day, International Women's Day, Fresher's Day, Teachers Day, NSS Day, Sports Day, Youth Talenta, Graduation Day, Annual Day, Farewell, Union Valediction, Blessing Ceremony and organizes various competitions.

The student representatives are a part of the academic and administrative bodies of the college, such as IQAC, the Board of Studies, Academic Council, Institution's Innovation Council, and Students Service Organization. There are various cells and clubs for the participation and promotion of students. They are Women Cell, Consumer Club, Entrepreneurial Club, Readers Club, Talking Club, Eco Club, Fine Arts Club, NSS, YRC, RRC, Committees - Sports, Hostel, Disciplinary, and Bus.

Periodical collection of student feedback regarding the overall performance of the institution helps in providing redressal for their identified grievances.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/students-zones/student-services/students-union

5.3.3 - Number of sports and cultural events / competitions organised by the institution

41

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association stands as a camaraderie with the student, staff, and management. The alumni also make their contribution to the institution in the attainment of its goal, vision, and mission. Each Alumnae and her connection to the college is considered to be a treasure of the institution. The Institution takes great pleasure in widening the network of the alumnae. The aim of this platform is to facilitate easy communication between the alumni with EMGYWC.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/alumni/about-alumni

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision: To provide value-based education to the educationally, socially, economically backward, and underprivileged rural women students and contribute towards promoting Women's Empowerment to build a strong and healthy society.

Mission: To enlighten women, mainly from rural areas and backward communities through value-based education, molding the students into leaders, professionals' entrepreneurs, and nation-builders.

Objectives of the Institution:

- Promotion of academic excellence through a universal curriculum with multifarious techniques and teaching methods.
- Maintenance of physical fitness through Physical Education.
- Students service to society through extension activities -NSS, RRC, YRC, and departmental extension.
- Careers development - personality development programs.
- Students' skill and creativity - Fine arts, Youth forums, Competitions, Counselling, and Career Guidance.
- Leadership quality - Students Service Organization.
- Students' ethics, behavioral, and spiritual knowledge - Value Education.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.1.1%281%29.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Participative Management - Management, Principal, Faculty, Students, and other stakeholders. The participatory form of Management is one of the best strategies followed in the institution. The entire process is well coordinated by the Management and the Principal.

Effective Leadership is reflected in Academics

The Institution practices decentralization and a participative Governance System. The Principal is the Chairman of all academic and administrative activities. All the activities are decentralized and final decisions are passed through the Departments to the Students. Conduction of Examinations is supervised by the Controller of Examinations, the Dean undertakes the curriculum framework, and the Research committee encourages, supervises, and promotes research activities.

Participative and Decentralization in Administrative Role

The administrative unit shoulders the work of both the academic and non-academic activities presided over by the principal.

The IQAC initiates, plans, and supports to achieve academic excellence. The decision of the Management Committee is executed through the Steering Committee. The Management passes on its decision to all stakeholders through the Principal. The principal convenes the various committee for executing the decision of the Management.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.1.2%282%29.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Management Committee and the Principal act as a strong force

in the introduction and implementation of new development plans and strategies for the progression of the institution. The IQAC being the apex academic body drafts an Annual plan for Academic activity.

Teaching and Learning

Language labs with high-speed internet, Audio-Visual Hall, laboratories with adequate equipment, an LCD projector, Interactive White Board, Smart Class Room, Google Classroom, and a Recording Room are facilitated to the faculty and the students. The library is equipped with AUTOLIB, INFLIBNET, E-books, and e-journals.

Research and Development

Research projects are carried out to nurture the spirit of Research among the faculty and students in collaboration with government agencies, universities, and industries on 'On Duty'. Encourage Research Publications in Scopus, UGC CARE listed Journals, Peer Reviewed Journals with high Impact Factors.

Community Engagement

The institution extends its service to society through various extension programs.

Industry Interaction

The college has made MoUs with Industries to strengthen the bridge between Academics and Industry through Internships, and Training programs. Industrialists are members of the Board of Studies and Academic Council who guides and give suggestions.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.2.1%282%29.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Internal Members -The Governing Body of the college includes the President, Secretary & Correspondent, and Principal. The other members are the University Nominees, the Vice-Principal, and the Self-Finance Director.

External Members - UGC Nominee, State Government Nominee, the Dean of Academic Affairs, the Controller of Examinations, Academicians, and Industrialists. Academic and other development activities are discussed and drafted in the Governing Body Meeting.

Administrative Setup

The Secretary is the Chairperson and stands as the Head of the Institution. The Principal with the Steering Committee Members administers the institution. The Steering Committee comprises the Principal, Dean, Controller, Vice-Principal, Self-Financing Director, and Administrative Officer who execute the Annual Plan laid down by the Management.

Grievance Redressal Mechanism:

The Grievance Cell consists of the Principal, Vice-Principal, Director of Self-finance, Controller of Examinations, Dean of Academic Affairs, Administrative Officer, and the Heads of the Departments.

File Description	Documents
Paste link to Organogram on the institution webpage	https://emgywomenscollege.ac.in/uploads/webside_pdf_files/85781658383699.pdf
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.2.2%281%29.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Professional Development of the staff is achieved by updating their knowledge and skills

- Faculty Members are granted permission to attend Refresher Courses and Orientation Programs under the UGC.
- The Orientation program is conducted for the new recruits in the month of June insisting on the core values and ethos of the college.
- INFLIBNET Training is provided to the faculty by the librarian.
- The continuous improvement and career upgradation is structured for all the faculty members through Research - Workshops, E-content preparation, Curriculum Enrichment, Examination Patterns, Academic Audit, and soft skills enhancement programs.
- Faculty Development Programs are being organized annually for the newly recruited faculty in Language Communication Skills, ICT-enabled training, and project preparation.
- Every year Curriculum Enhancement Program is organized for faculty about Syllabus Patterns, Allotment of Credit Points, and Examination Methodology.
- Guest Lectures are organized periodically on Professional Ethics, e-content development, Innovative Curriculum and Pedagogy, Modern teaching methods, e-learning, and Research.
- Learning Management Systems is implemented through Google Classroom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.3.1%281%29.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

18

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

46

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Management Committee along with the Finance Committee monitors the effective and efficient use of financial resources. The Annual Budget is prepared and allotted according to the needs and requirements of the departments. The management contribution is determined by the management committee in consultation with the Principal of the college.

Internal Audit

At the end of every academic year, internal departmental audits are conducted to check the stock level in the department - Library books, Laboratory equipment, and Furniture. The departmental funds and stock level are verified and authorized by the Principal.

External Audit

External Audit is done at three levels by three different Auditing Bodies.

- i) Chartered Accountant appointed by the Management.
- ii) The Regional Joint Director of Collegiate Education.
- iii) Accountant General Office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.4.1%281%29.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

100000

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution receives financial resources

- The institution receives endowments offered by the Faculty, Alumnae, Management members, and other stakeholders.
- Academic Exchange Programs are executed through comprehensive resource mobilization Policies of the institution. The institution procures Governmental and Non-Governmental Grants for the development of the institutional infrastructure from various funding agencies like UGC, MHRD, NAAC, and the State Government.
- The Management provides Research Funds to promote the Research culture in the institution.
- The Annual Corpus Fund is maintained by the Management for the efficient functioning of the institution.

Utilization of Funds

1. Conducting Seminars, Workshops, Hands-on-training, Lectures, and Intercollegiate academic, cultural, and sports programs.
2. Providing Sponsorship and Freeship by the Management.
3. Infrastructure developments and purchase of equipment.

4. Conducting programs such as Fine Arts and student-related activities
5. Purchase of books for the library.
6. Management provides seed money for Research.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.4.3%281%29.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Practice I

FACULTY DEVELOPMENT PROGRAMMES TO ENHANCE THE PROCESS OF TEACHING, LEARNING, AND RESEARCH

The IQAC lays emphasis on the skill upgradation of its teaching fraternity through Faculty Development & Training Programmes, Workshops, and Seminars.

Programs are organized in the following areas:

- Curricular Design - Outcome-Based Education
- E-Content development.
- Intellectual Property Rights
- New Education Policy
- Programme on Research - Preparation of Research Proposal, Incubation
- Innovation- Entrepreneurship, Skill development
- Extension and Consultancy

Practice II

ENTREPRENEURIAL SKILL DEVELOPMENT FOR STUDENTS

The Prime Motto of the College is to ignite the minds of young

women to become professionals, entrepreneurs, and nation builders. The institution kindles the entrepreneurial skills of students to make them self-employed in their career-building through various skill development programs - Certificate Courses, Webinars, Training, internships, Workshops, etc. The institution extends its support to the students in the procurement of financial assistance from MSME and banks to commence their new start-ups.

Post Accreditation Initiatives

- Energy and Green Audit
- E-Content Development
- Signing of MoU for Collaborative Activities
- NAAC Sponsored Seminars

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/7.2%20%28best%20practices%29.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

I. Academic Audit

The revision of the syllabus is carried out by the Dean of Academic Affairs with the Heads of the Departments and approved by the members of the Board of Studies and Academic Council. The suggestions given by the subject experts are updated in the restructuring of the curriculum.

The revision of the syllabus is done annually through Internal and External Academic Audits. At the end of every academic year, a team composed of two faculty members is appointed by the principal to verify the documents regarding the internal activities of all the cells and departments.

II. Feedback Mechanism

Students' views were recorded in the following ways:

- Feedback is collected from the final year students regarding

the curriculum, course, and its demand through questionnaires.

- Counselling day (Friday) is conducted to sort out the grievances of students through their mentors.
- Interaction during class hours, and internal paper distribution, helps to understand and express the views regarding question paper, period of examination, evaluation, and syllabus.
- Students express their personal views freely through the suggestion box which is periodically monitored by the grievance redressal cell.
- Suggestions from Student representatives in the Board of Studies and Academic Council.

Student satisfactory Survey Weblink : <https://emgywomenscollege.ac.in/iqac/student-satisfaction-report#true-3>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://emgywomenscollege.ac.in/feedback/feedback-on-curriculum

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://emgywomenscollege.ac.in/#menu5
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institution is women-centric where the concept of gender equity is seeded in the minds of the students. Various programmes are conducted to emphasise gender sensitization which is organized by the Women's Cell.

Safety and Security

Ø EMGYWC being a women's institution, uphold the safety and security of our students as a policy matter through well-trained security personnel.

Ø CCTV surveillance is maintained (24/7) within the College premises.

Ø Students wear identity cards throughout the college timings to ensure their identity.

Common Room

Separate rooms in the hostel blocks are fixed as sick rooms which are provided to the faculty members and students for short medication during working hours. Food Court and Cafeteria are available within the campus.

Day Care Centre

Day Care Centre offers service for a conducive environment beyond learning. UGC Sponsored Day Care Centre named "Kids Paradise" has

been initiated within the college premises since 2011. It is highly beneficial to the faculty members, married students and non-members of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/uploads/webside_pdf_files/38701659942739.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management:

- Cleanliness is the motto behind the Swachh Bharat Abhiyan scheme is inculcated and practiced among the students' community.
- The garbage from the hostel kitchen and dry leaf litter is collected and accumulated in a big pit to decompose over a period and later used as organic manure. The College follows the 3R (Reduce, Recycle, Reuse) for the sustainability of the environment.
- Sanitary napkins are disposed of through napkin incinerators to avoid pollution.
- ERMS digital methodologies reduce the usage of paper.

Liquid Waste Management

- Sewage treatment plants recycle the used water which is used for

watering the plants within the campus.

E-Waste Management

Electronic wastes like tube lights, bulbs, switches, keyboards, printers, scanners, UPS, batteries, and laboratory equipment are segregated as non-biodegradable materials. The cartridges of laser printers are refilled and reused. The Institution is in contact with an authorized vendor for the disposal of E-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

C. Any 2 of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The Institution is keen on developing a harmonious environment. It promotes tolerance and harmony among the students in all aspects. Assembly is an invocation or act of worship through which deliberate ethical communication, religious tolerance, and a spirit of coordination. It serves as a platform for communicating matters of significance like spirituality, ethics, morality, and tolerance through which, we pass on positivity and promote our value-based education. It creates a competitive scenario in which the students make a tremendous contribution by exhibiting their talents, values, and leadership qualities.

Assembly is moments of silence enabling the students to develop the deepest human spirit and values. The faculty members joined the assembly as role models in imbibing ethical wisdom in the students. The students learn values and life skills. It serves to develop a positive ethos that symbolizes the vision of the institution.

By Adopting 3 villages (Aalathur, Veerapandi, and Karuvanoor), our institution develops and promotes communal harmony among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our Institution inculcates social rights and responsibilities among the students. Imbibing the importance of vigilance an online awareness programme was conducted with Dr. Manivannan, Assistant Commissioner of Police.

The Consumer and Entrepreneurial Clubs of EMGYWC in association with the National Centre for Financial Education organized a Webinar on "Financial Awareness and Consumer Training". S. N. Jaya Balan, Trainer, National Centre for Financial Education, Mumbai, orated the responsibilities in the usage of Credit cards, Guidelines for loan approvals to students, Avoiding Impulse Buying, Let's go Cashless, and Your First Pay Cheque.

Flag Day was commemorated in honour of the Soldiers, Sailors, and Airmen of the country and imbibed patriotism among the students. Value-based Education is included in the curriculum, so as to inculcate a strong moral and ethical base, thereby, building up the students' personalities.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The co-curricular activities are incorporated with the celebration of cultural, religious, and national festivals which are highlighted in the annual academic calendar. Staff and Students come together under one umbrella to celebrate these occasions spreading the message of unity, tolerance, integration, peace, love, and happiness.

An oration of Gandhiji's principal "Ahimsa" was delivered on Gandhi Jayanthi, the International Day of Non-Violence.

World Environmental day is celebrated to impart awareness of the eco-friendly environment.

International Yoga Day is celebrated on 21st June, creating awareness of the importance of Yoga which unites mind and soul.

Republic Day is celebrated on 26th January, commemorating the adoption of the Indian constitution. The celebration includes hoisting National the Flag, honoring the freedom fighters, and spreading a warm message of nationalism.

World Water Day was celebrated by the conduction of various competitions on 22nd March 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE - 1

Title of the Practice: GANDHIAN THOUGHT

Objectives of the practice

- To involve the students to understand the basic and advanced levels of knowledge, concepts, principles, and theories related to Gandhian principles.
- To identify solutions based on
- Gandhian philosophies on simplicity are thought to students to overcome complications in life.
- To involve and interact respectfully with diverse cultural groups.

BEST PRACTICE - 2

Title of the Practice: SKILL DEVELOPMENT COURSES

Objectives of the practice

- To train the students in the fields of Soft Skills, Communication Skills, and Intrapersonal skills for getting better placements.
- To build their career according to the competitive requirements of the industry.
- To make them understand the importance of career building through placement and entrepreneurship.

File Description	Documents
Best practices in the Institutional website	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/7.2%20%28best%20practices%29.pdf
Any other relevant information	https://emgywomenscollege.ac.in/academicss/gandhian-thought-cell/2020-2021

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

- The Institution has established its distinguishnessthrough teaching ethics, social connectivity, and environmental perspectives in designing sustainable development. During the pandemic, the medicinal drink "Kabasura Kudineer" which was recommended by "AUYUSH" was distributed to the students within the campus.
- The betterment of society was felt as the need of the hour for which the Certificate of Appreciation was awarded to our college for the distribution of Kabasuara Kudineer, Kabasura Pack, and Plantation of tree saplings.
- The Institution organized a Corona Awareness Camp for the villagers of Veerapandi, Karuvanoor, and Aalathur.
- Essay Writing and Elocution Competitions were conducted for students through online mode, in remembrance of Bharat Ratna Dr. A.P.J. Abdul Kalam.
- Our Institution provided Palm seeds to increase the number of palm trees as Palm trees have ancient symbolic values in connecting various religions.
- The Counselling/Grievance Redressal Cells organized Webinars on "Enlightening Students to Cope with Virtual College System" and "Lockdown Stress & Unlock Happiness" for the benefit of the faculty and students.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum in par with global educational system is framed by the institution under the guidelines of Madurai Kamaraj University and TANSICHE.

Ø Part -I Languages Tamil, Hindi, and French

Ø Part-II English

Ø Part- III - Core, Allied, and Major Electives

Ø Part - IV - Value Education, Non-Major Electives, Environmental Studies, and Skill-Based Courses.

Ø Part- V - NSS and Physical Education

Extension and Consultancy Activities - YRC, RRC, Consumer Club, Entrepreneurial Club, Placement Cell, Skill Development Cell, and WUS.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://emgywomenscollege.ac.in/academics/s/curriculum/syllabus

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

1

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

296

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

45

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics

Understanding of moral values such as responsibility, loyalty and trustworthiness is prioritized through the curriculum in order to ascribe professionalism and ethics in the young aspiring minds.

Gender

Specific courses are offered that highlights the position of women and gender roles in the society. Role of women in nation-building and socio-economic development, and the issues affecting women such as gender crimes, abuses and harassments etc. are incorporated in the courses offered.

Environment and Sustainability

The importance and values of bio-diversity, consequences of the loss of bio-diversity, the methods of conservations, renewing of energy through solar, wind, hydroelectric and biomass that support environmental sustainability, etc., are an active part of the curriculum.

Human Values

The curriculum draws attention towards the human values such as respect, empathy, appreciation and acceptance. The values like fraternity, equality, love etc., are incorporated in the courses for peaceful co-existence of personal and social relationships.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

23

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

3348

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

430

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
---	------------------------------

File Description	Documents
Provide the URL for stakeholders' feedback report	https://emgywomenscollege.ac.in/feedback/feedback-on-curriculum
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	https://emgywomenscollege.ac.in/feedback/feedback-on-curriculum
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1050

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1024

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution focuses on the learning process of both slow and advanced learners.

Strategies adopted for Advanced learners:

- Encourage the students to increase their reading capacity.
- Content framing & e-content development.
- Participation and paper presentation in National & International Seminars, Workshop & conferences.
- Publication in Peer Reviewed Journals.
- Helping them to crack the competitive examinations (TNPSC/UPSC Examination Coaching, NET/SET Coaching)
- Undertaking Industrial Projects.
- English Dramatization.
- Innovative model making.
- Case Study
- Book Reviews

Strategies adopted for slow learners:

- 'Remedial Coaching'.
- Provision of simplified notes.
- Continuous Assessment Tests
- Quizzes
- Micro presentations.
- Group Discussions

In order to identify the level of the learning capacity of the students, each department organizes various activities such as

- 'Entry Level Test'

- 'Bridge Course'
- Departmental Co-curricular
- Extra-curricular activities

In order to enhance the varied skills of the students for empowerment and carer building, the students are provided with various skill development programs such as Aari work, Tailoring, Beautician, Driving (Two-wheeler & Four-wheeler), Dance, Slogan Learning, Making of Jute Bag, Soap, Bakery products, etc.

The Experimental and Participative Learning Process is offered to all students irrespective of their learning capacity.

1. Inter & Intra-Collegiate Competitions
2. Industry Visits
3. Training Programs

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/about/policy#true-1

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
30/06/2021	3564	153

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Participative learning:

- Brainstorming
- Assignments
- Community Survey

- English Dramatization.
- Campus Tweet
- Participation and paper presentation in National & International Seminars, Workshop & conferences.
- Making Puzzles
- Memory Game
- Field Visit
- Book Reviews

Problem-solving methodologies:

- Case Study
- Analysis

Experimental learning:

- Innovative model making.
- Undertaking Industrial Projects.
- Scientific Publication.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://emgywomenscollege.ac.in/about/policy#true-2

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The following are the salient features of the institution's ICT-enabled resources for effective teaching and learning process:

- The teachers prepare schedules, take classes, conduct quizzes, and collect online assignments through Google Classroom and thereby, track the students' progression throughout the semester. The college is Wi-Fi enabled which helps the staff and students stay connected in the teaching and learning process.
- The institution has ICT infrastructure such as classrooms with latest configurative systems, e-books in general library, interactive white boards for enhanced visualized interactive learning, thereby, laying a major emphasis on

e-classroom in terms of paper presentations, seminars, debates, group discussions, assignments, quizzes, tests and viva-voce being handled through Zoom, Goto meeting, Cisco Webex etc.

- Staff members create their own YouTube content and e-study materials for the improvement of the quality of teaching, which is enabled through institution's e-content library.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://emgywomenscollege.ac.in/non-academics-dept/library/digital-library/e-content
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

153

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The following are the key aspects of the academic calendar and teaching plans scheduled by the institution:

- Drafting of the academic calendar for Teaching & Learning.
- Teaching Lesson Plan for each paper is designed, formatted, documented, and maintained in each department at the beginning of each semester.
- Bridge Courses and Entry Level Tests are uniformly scheduled by each department for all the freshers at the beginning of the first semester.
- The Continuous Internal Assessment Tests I, II, and III, and Summative Examinations are scheduled uniformly for

all the students of the college in coordination with the Controller of Examinations. The Exam Schedules and Result Publication dates are mentioned in the Academic calendar.

- The students and the staff members get to know the Exam and Meeting schedule, working days, and National, Local & Restricted Holidays from the academic calendar.
- The Academic Calendar contains Students' Bio-Data and Declaration Form that is to be submitted to the department Head in order to have easy access, in times of contingencies.
- The Academic Calendar also has No Dues Certificates which have to be settled by the student at the time of course completion.
- The Academic Calendar contains information regarding Attendance, Examination Rules, and Regulations, Fees Structure, Scholarship details, and members in various cells. All the above-furnished details are also available on the college website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

153

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

46

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

15235

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

15

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- The Continuous Internal Assessment Test - I is conducted for 20 marks for UG and 30 marks for PG uniformly by all the departments.
- The II and III Continuous Internal Assessment Tests are conducted for 40 marks for UG and 60 marks for PG.
- The average of all three Internal Assessment Test Marks for both UG & PG are converted to 20 and 15 marks respectively and the consolidated internal marks would be 25 marks.
- The average marks of 3 Continuous Internal Assessments are obtained in addition to which 5 marks have been allotted to assignments for both UG & PG. An addition of 5 marks has been allotted for PG for the conduction of seminars.
- The total marks of Summative Examinations for both UG and PG are 75 marks uniformly for all the departments.

UG:

$CIA \text{ Average} = \frac{\text{Marks of (Test1+ Test 2+ Test 3)}}{5}$

$CIA \text{ Marks} = CIA \text{ Average} + 5 \text{ Mark (Assignment)}$

PG:

$CIA \text{ Average} = \frac{\text{Marks of (Test1+ Test 2+ Test 3)}}{10}$

$CIA \text{ Marks} = CIA \text{ Average} + 5 \text{ Mark (Assignment)} + 5 \text{ (Seminar)}$

- Note: CIA Continuous Internal Assessment

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/coe/examinations

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The curriculum framed by the institution is strictly fabricated based on regulations formulated by Madurai Kamaraj University and TANSCHÉ guidelines for maintaining the required standards of Education.

Part - I Languages Tamil, Hindi, and French focus on sustaining Regional, National, and Global competencies delivered to the students.

Part -II English explores language through Literature that adheres to building up a Global Proficiency in Communication.

Part - III Programmes such as Core, Allied, and Major Electives concentrate to facilitate employability, entrepreneurial and life skills with Local and Global scope.

Part - IV Courses like Value Education, Non-Major Electives, Environmental Studies, and Skill-Based Courses foster Moral and Ethical standards of life.

Part- V Activities include NSS and Physical Education that contribute to the societal and individual needs at the Regional and National levels.

Off-Curriculum activities offered by various Cells such as YRC, RRC, Consumer Club, Entrepreneurial Club, Placement Cell, Skill Development Cell, and WUS promote Personality development with required National and Global perspectives.

Extension and Consultancy Activities cultivate social responsibility and individual competency with the required National and Global outlook.

The Program Outcomes, Program Specific Outcomes, and Course Outcomes are designed, exquisitely, to accomplish the vision and mission of the Institution.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://emgywomenscollege.ac.in/academics/s/curriculum/outcomes-popsoco

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Extracurricular and Co-curricular Activities:

Seminars, Conferences, Workshops, Symposiums, Student Exchange Programs, Inter-Collegiate and Intra Collegiate Competitions.

Internships and Projects:

The departments organize Internship programs for final-year students after completion of which they produce a Project/Internship report with a view to increasing their employability in the industry. This widens the scope of employability and Research of the student which helps them to undertake Post Graduation studies or Placement or commence Start-ups.

Placements:

The Placement Cell imparts Personality Development, Technical skills through Campus Interviews, Job Fairs, Career Guidance Awareness Programmes, and Science, Trade & Historical Exhibitions. Programs are organized by signing MoUs which link the academics and the industry.

Entrepreneurial outcomes:

The Department of Commerce and Entrepreneurial Cell jointly organize trade exhibitions and Sales Days which bring out innovative ideas and products which encourage the students to commence new start-ups. The Skill Development Programs,

Certificate Courses, and Entrepreneurial Courses help the students to register themselves under various subsidy schemes of MSME. In the year 2020 - 2021 nearly seven students established their business firms through Udyam Scheme.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/students-zones/cell/personality-development-placement-cell

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1172

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/examination%20annual%20report%281%29.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/Student%20Satisfaction%20Survey%20%282021%29.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and

implemented

RESEARCH POLICY:

Research policy is the most pivotal part which enriches and adds to higher education.

The college has made an exemplary contribution and progression toward setting up a benchmark in the field of research.

PURPOSE:

The chief purpose of the policy is to impart a proper structure to provide an unimpeachable circumstance for both the faculty and the students in effectuating their research study. The main vision behind this is to create and support research culture and attitude among the faculty and students to enhance their research studies.

The college has created an infrastructure and funding policy that would support and initiate the participation of students and faculty in research activities. The institution upholds certain norms and procedures for the ethical conduct of the research activities.

SCOPE:

Our research policy is framed on certain objectives, structured by experiment which are as follows:

- Basic, strategies and applied research are areas of attention in scholarly activities that support both academic and practical study.
- Research projects are undertaken for the enrichment of knowledge as a part of the curriculum.
- Publication, Presentation, Communication, and upshots of the research project are incorporated for the advancement of the scholars.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/3.1.1%20Research%20Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

10000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

2

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/researchs/research-grants/ngo-agencies
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.indiangoslist.com/ngo-address/alaihal-trust-in-madurai-tamil-nadu TN-2018-0208419
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution carries Innovations and Research through the Entrepreneurial & Research and Development Cell. The Entrepreneurial Cell identifies the talents of students and initiates them to commence newly registered start-ups through MSME. The institution connects itself with the industries by organizing various hands-on programs. The institution has enrolled in the Atal Ranking of Institutions on Innovation Achievements (ARIIA) and the Institution's Innovation Council (IIC) of MHRD. The Incubation Centre conducts Webinars and Workshops to provide practical entrepreneurial training for the students in various avenues like the preparation of Food and Bakery items, Organic Soaps, Herbal Phenyl, Incense, Sambarani Dhoop, etc. The department of Zoology prepares organic vermicompost, which is sold in the nearby villages as an extended service to society. The Research and Development Cell of our college organized Webinars on high-priority topics.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/students-zone/capacity-development-skill-enhancement-activities

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

58

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	https://emgywomenscollege.ac.in/research/faculties-with-guideship#true-2
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

30

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

40

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/3.4.4.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

1

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

3520

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

20000

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

'Education through Service' is the motto of NSS that develops qualities of leadership, responsibility, tolerance, and cooperation as an added value to classroom education. The NSS activities sensitize the students to nation-building through social work. Voluntary Communal Service intensifies and enriches their personality.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/students-zones/nss/about-nss

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

12

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

663

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

7

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

- An Indoor stadium of 4000 seating capacity named under E.M. Gopalakrishnana Kone Petchiyammal was constructed under the UGC Grant of Rs. 70,00,000/- and the management contribution of Rs.4,12,3760. It was inaugurated on 17.03.2019 by the then Vice-Chancellor of MKU, Dr. M.Krishnan. Various academic and cultural events of the college are hosted in the stadium.
- The campus is enabled with Wi-Fi of 200 mbps internet speed. Departments, Labs, and Library are provided with internet and intranet cable system.
- Stainless Steel Washbasin has been installed near each block.
- Sixty-one (61) CCTV cameras are installed for surveillance at multiple points on the campus.
- Smart Cards Phones are provided to all hostilities which helps them to communicate with their family.
- A fleet of buses ply covering all major areas within and around the city providing transportation services to students.
- The Waste Water Management is carried out by a recycling unit in which the kitchen and bathing water is recycled and reused in watering plants.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/uploads/wbsite_pdf_files/38701659942739.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has a spacious eco-friendly playground. The Institution upholds the health of the students through sportsmanship. A spacious and large Indoor Stadium has been constructed for the conduction of various Indoor and Outdoor games like Basketball, Football, Handball, Hockey, Badminton, Kabaddi, Kho-Kho, Throw ball, Chess, Carrom, and Table Tennis. The Students are enrolled under sports quota with free education and boarding facilities provided by the management.

The hostel students practice Yoga between 6:30 a.m. to 7:30 a.m. and Karate between 5:00 p.m. to 6:00 p.m. on all working days.

The institution has ample amenities like Seminar Hall, Open Air Theatre, and Auditorium for practicing and conducting various cultural events. This brings the hidden cultural talents of the students. The Skill-Development Lab provides enormous space for conducting and training self-employment programs like Tailoring, Beautician Course, Fevicril painting, Aari work & Silambam, and an enormous, spacious and lengthy road within the campus for practicing Two-Wheeler and Four-Wheeler driving.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/uploads/wbsite_pdf_files/72441659942942.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

15

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

3322360

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a spacious library of 4700 Sq. ft. named in memory of "Sennappulavar Prof. A. KarmegaKonar".

Working Hours

The library functions on all working days from Monday to Saturday (9:30 a.m. to 5:00 p.m.) and on holidays (10:00 a.m. to 2:00 p.m.)

OPAC

OPAC (Online Public Access Catalogue) database lists the catalog of books held in the Library.

Library Resources

The library is partially automated. It upholds services in a wide range of academic resources such as Books, Journals, Magazines, and an online database that encourages extensive

reading and learning habits. It includes books on Literature, Thesis, Project Reports, Reference books, Rare Books, Donated Books, Encyclopaedias, Journals, Periodicals, and Books for Competitive Examinations like TNPSC, UPSC & NET/SET. Newspapers and magazines are available in Library both in English and Tamil languages, to make the students keep them aware of current affairs. 675 audio-video cassettes and 707 back volumes of periodicals are available in the library. Photocopying services are offered to the faculties and students for Rs.1/- per page. Sharing facilities of Online Web resources are provided through INFLIBNET on N-LIST.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/non-academics-department/library

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

61

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Entire college premises are monitored through CCTV (61) surveillance with recording facilities.

The Institute has been registered under the web domain <https://emgywomenscollege.ac.in>. Teaching faculties, non-teaching members, and students are provided with secured institutional G-suite e-mail IDs. The updated e-contents and e-resources are available in the form of an e-library to enable the system of e-learning among the students.

Academic Computers Usage

The Digital labs with 221 desktops are provided to enable browsing & accessing e-resources. The Administrative Bureau, Office of the Controller of Examinations, Departments, Library, Computer labs, and Hostels are connected through optical LAN service with intranet and internet facilities. In addition e-Communication, e-resources, Projects, and Seminars are offered to the students and faculties through e-mail and web-based applications.

Controller of Examinations

The Controller of Examinations office is entirely automated with the 8.0 version of Flair ERM Software (Clairvoyant). Students' absence is reported to their parents within one hour through SMS. Semester Examination Results are published on the college website. The Institution has developed an online feedback form for all the stakeholders like Students, Faculties, Parents, Alumnae, educationalists, and Industrialists.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/about/policy#true-4

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3362	222

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: C. Any two of the above
Facilities available for e-content development
 Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing

equipments and software for editing	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/non-academics-dept/library/digital-library/e-content
List of facilities for e-content development (Data Template)	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)	
8593243	
File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.	
<p>There is regular maintenance of classrooms. The electrical appliances are reconditioned wherever there is a need.</p> <p>v The laboratory specimens, equipment, and other necessary chemicals are maintained by the lab technicians under the supervision of the HODs. The Lab technicians of every department maintain a stock register specifying the stock level at the end of the financial year. The repairing and maintenance of lab equipment are done by the technicians of concerned enterprises.</p> <p>v Maintenance of library material involves Stacking, Shelf arrangement, Weeding, Binding, and Stock verification. Suggestion boxes are installed within the campus. Procurement of a 'No Dues Certificate' is mandatory for outgoing students.</p> <p>v Physical Education Director and students take the</p>	

responsibility for the maintenance of the sports infrastructure. An indoor stadium has been constructed for the promotion of sports activities.

v The IT infrastructure maintenance is done by the System Engineers through AMC.

v The various open utility system like RO plants for Purified Drinking Water, Canteen, Store, Bank, ATM, Buses, Open stage, Public Addressing System, etc. Their maintenance is monitored by the Principal and Administrative Officer.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/uploads/wbsite_pdf_files/38701659942739.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

699

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

103

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/capacity.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1415

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students'

B. Any 3 of the above

grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression
5.2.1 - Number of outgoing students who got placement during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

306

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

1	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

7	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The students' Council is an authorized body constituted within the college.

Selection: Students who volunteer and shoulder responsibilities are identified and nominated as representatives who stand as nominees in the students' union election. The Office Bearers are elected from the nominated representatives, based on their performance, leadership attributes, services, and communicative skills. The President, Vice-President, and Secretaries of the student union in both the Regular and Self-Finance programs are identified by the Heads of the Departments and Students Service Officer. The Committee performs numerous co-curricular, and cultural activities and conduct General Assembly.

The Students' Council celebrates - Independence Day, Republic Day, International Women's Day, Fresher's Day, Teachers Day, NSS Day, Sports Day, Youth Talentia, Graduation Day, Annual Day, Farewell, Union Valediction, Blessing Ceremony and organizes various competitions.

The student representatives are a part of the academic and administrative bodies of the college, such as IQAC, the Board

of Studies, Academic Council, Institution's Innovation Council, and Students Service Organization. There are various cells and clubs for the participation and promotion of students. They are Women Cell, Consumer Club, Entrepreneurial Club, Readers Club, Talking Club, Eco Club, Fine Arts Club, NSS, YRC, RRC, Committees - Sports, Hostel, Disciplinary, and Bus.

Periodical collection of student feedback regarding the overall performance of the institution helps in providing redressal for their identified grievances.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/students-zones/student-services/students-union

5.3.3 - Number of sports and cultural events / competitions organised by the institution

41

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Association stands as a camaraderie with the student, staff, and management. The alumni also make their contribution to the institution in the attainment of its goal, vision, and mission. Each Alumnae and her connection to the college is considered to be a treasure of the institution. The Institution takes great pleasure in widening the network of the alumnae. The aim of this platform is to facilitate easy communication between the alumni with EMGYWC.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/alumni/about-alumni

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision: To provide value-based education to the educationally, socially, economically backward, and underprivileged rural women students and contribute towards promoting Women's Empowerment to build a strong and healthy society.

Mission: To enlighten women, mainly from rural areas and backward communities through value-based education, molding the students into leaders, professionals' entrepreneurs, and nation-builders.

Objectives of the Institution:

- Promotion of academic excellence through a universal curriculum with multifarious techniques and teaching methods.
- Maintenance of physical fitness through Physical Education.
- Students service to society through extension activities -NSS, RRC, YRC, and departmental extension.
- Careers development - personality development programs.
- Students' skill and creativity - Fine arts, Youth forums, Competitions, Counselling, and Career Guidance.
- Leadership quality - Students Service Organization.
- Students' ethics, behavioral, and spiritual knowledge -

Value Education.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.1.1%281%29.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Participative Management - Management, Principal, Faculty, Students, and other stakeholders. The participatory form of Management is one of the best strategies followed in the institution. The entire process is well coordinated by the Management and the Principal.

Effective Leadership is reflected in Academics

The Institution practices decentralization and a participative Governance System. The Principal is the Chairman of all academic and administrative activities. All the activities are decentralized and final decisions are passed through the Departments to the Students. Conduction of Examinations is supervised by the Controller of Examinations, the Dean undertakes the curriculum framework, and the Research committee encourages, supervises, and promotes research activities.

Participative and Decentralization in Administrative Role

The administrative unit shoulders the work of both the academic and non-academic activities presided over by the principal.

The IQAC initiates, plans, and supports to achieve academic excellence. The decision of the Management Committee is executed through the Steering Committee. The Management passes on its decision to all stakeholders through the Principal. The principal convenes the various committee for executing the decision of the Management.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.1.2%282%29.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Management Committee and the Principal act as a strong force in the introduction and implementation of new development plans and strategies for the progression of the institution. The IQAC being the apex academic body drafts an Annual plan for Academic activity.

Teaching and Learning

Language labs with high-speed internet, Audio-Visual Hall, laboratories with adequate equipment, an LCD projector, Interactive White Board, Smart Class Room, Google Classroom, and a Recording Room are facilitated to the faculty and the students. The library is equipped with AUTOLIB, INFLIBNET, E-books, and e-journals.

Research and Development

Research projects are carried out to nurture the spirit of Research among the faculty and students in collaboration with government agencies, universities, and industries on 'On Duty'. Encourage Research Publications in Scopus, UGC CARE listed Journals, Peer Reviewed Journals with high Impact Factors.

Community Engagement

The institution extends its service to society through various extension programs.

Industry Interaction

The college has made MoUs with Industries to strengthen the bridge between Academics and Industry through Internships, and Training programs. Industrialists are members of the Board of Studies and Academic Council who guides and give suggestions.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.2.1%282%29.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Internal Members -The Governing Body of the college includes the President, Secretary & Correspondent, and Principal. The other members are the University Nominees, the Vice-Principal, and the Self-Finance Director.

External Members - UGC Nominee, State Government Nominee, the Dean of Academic Affairs, the Controller of Examinations, Academicians, and Industrialists. Academic and other development activities are discussed and drafted in the Governing Body Meeting.

Administrative Setup

The Secretary is the Chairperson and stands as the Head of the Institution. The Principal with the Steering Committee Members administers the institution. The Steering Committee comprises the Principal, Dean, Controller, Vice-Principal, Self-Financing Director, and Administrative Officer who execute the Annual Plan laid down by the Management.

Grievance Redressal Mechanism:

The Grievance Cell consists of the Principal, Vice-Principal, Director of Self-finance, Controller of Examinations, Dean of Academic Affairs, Administrative Officer, and the Heads of the Departments.

File Description	Documents
Paste link to Organogram on the institution webpage	https://emgywomenscollege.ac.in/uploads/wbsite_pdf_files/85781658383699.pdf
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.2.2%281%29.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Professional Development of the staff is achieved by updating their knowledge and skills

- Faculty Members are granted permission to attend Refresher Courses and Orientation Programs under the UGC.
- The Orientation program is conducted for the new recruits in the month of June insisting on the core values and ethos of the college.
- INFLIBNET Training is provided to the faculty by the librarian.
- The continuous improvement and career upgradation is structured for all the faculty members through Research - Workshops, E-content preparation, Curriculum Enrichment,

Examination Patterns, Academic Audit, and soft skills enhancement programs.

- Faculty Development Programs are being organized annually for the newly recruited faculty in Language Communication Skills, ICT-enabled training, and project preparation.
- Every year Curriculum Enhancement Program is organized for faculty about Syllabus Patterns, Allotment of Credit Points, and Examination Methodology.
- Guest Lectures are organized periodically on Professional Ethics, e-content development, Innovative Curriculum and Pedagogy, Modern teaching methods, e-learning, and Research.
- Learning Management Systems is implemented through Google Classroom.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.3.1%281%29.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

18

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

46

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Management Committee along with the Finance Committee monitors the effective and efficient use of financial resources. The Annual Budget is prepared and allotted according to the needs and requirements of the departments. The management contribution is determined by the management committee in consultation with the Principal of the college.

Internal Audit

At the end of every academic year, internal departmental audits are conducted to check the stock level in the department - Library books, Laboratory equipment, and Furniture. The departmental funds and stock level are verified and authorized by the Principal.

External Audit

External Audit is done at three levels by three different

Auditing Bodies.

- i) Chartered Accountant appointed by the Management.
- ii) The Regional Joint Director of Collegiate Education.
- iii) Accountant General Office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.4.1%281%29.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

100000

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources**The institution receives financial resources**

- The institution receives endowments offered by the Faculty, Alumnae, Management members, and other stakeholders.
- Academic Exchange Programs are executed through comprehensive resource mobilization Policies of the institution. The institution procures Governmental and Non-Governmental Grants for the development of the institutional infrastructure from various funding agencies like UGC, MHRD, NAAC, and the State Government.

- The Management provides Research Funds to promote the Research culture in the institution.
- The Annual Corpus Fund is maintained by the Management for the efficient functioning of the institution.

Utilization of Funds

1. Conducting Seminars, Workshops, Hands-on-training, Lectures, and Intercollegiate academic, cultural, and sports programs.
2. Providing Sponsorship and Freeship by the Management.
3. Infrastructure developments and purchase of equipment.
4. Conducting programs such as Fine Arts and student-related activities
5. Purchase of books for the library.
6. Management provides seed money for Research.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/6.4.3%281%29.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Practice I

FACULTY DEVELOPMENT PROGRAMMES TO ENHANCE THE PROCESS OF TEACHING, LEARNING, AND RESEARCH

The IQAC lays emphasis on the skill upgradation of its teaching fraternity through Faculty Development & Training Programmes, Workshops, and Seminars.

Programs are organized in the following areas:

- Curricular Design - Outcome-Based Education
- E-Content development.

- Intellectual Property Rights
- New Education Policy
- Programme on Research - Preparation of Research Proposal, Incubation
- Innovation- Entrepreneurship, Skill development
- Extension and Consultancy

Practice II

ENTREPRENEURIAL SKILL DEVELOPMENT FOR STUDENTS

The Prime Motto of the College is to ignite the minds of young women to become professionals, entrepreneurs, and nation builders. The institution kindles the entrepreneurial skills of students to make them self-employed in their career-building through various skill development programs - Certificate Courses, Webinars, Training, internships, Workshops, etc. The institution extends its support to the students in the procurement of financial assistance from MSME and banks to commence their new start-ups.

Post Accreditation Initiatives

- Energy and Green Audit
- E-Content Development
- Signing of MoU for Collaborative Activities
- NAAC Sponsored Seminars

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/7.2%20%28best%20practices%29.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

I. Academic Audit

The revision of the syllabus is carried out by the Dean of Academic Affairs with the Heads of the Departments and approved by the members of the Board of Studies and Academic Council. The suggestions given by the subject experts are updated in the

restructuring of the curriculum.

The revision of the syllabus is done annually through Internal and External Academic Audits. At the end of every academic year, a team composed of two faculty members is appointed by the principal to verify the documents regarding the internal activities of all the cells and departments.

II. Feedback Mechanism

Students' views were recorded in the following ways:

- Feedback is collected from the final year students regarding the curriculum, course, and its demand through questionnaires.
- Counselling day (Friday) is conducted to sort out the grievances of students through their mentors.
- Interaction during class hours, and internal paper distribution, helps to understand and express the views regarding question paper, period of examination, evaluation, and syllabus.
- Students express their personal views freely through the suggestion box which is periodically monitored by the grievance redressal cell.
- Suggestions from Student representatives in the Board of Studies and Academic Council.

Student satisfactory Survey Weblink : <https://emgywomenscollege.ac.in/iqac/student-satisfaction-report#true-3>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://emgywomenscollege.ac.in/feedback/feedback-on-curriculum

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any

A. Any 4 or all of the above

other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://emgywomenscollege.ac.in/#menu5
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institution is women-centric where the concept of gender equity is seeded in the minds of the students. Various programmes are conducted to emphasise gender sensitization which is organized by the Women's Cell.

Safety and Security

Ø EMGYWC being a women's institution, uphold the safety and security of our students as a policy matter through well-trained security personnel.

Ø CCTV surveillance is maintained (24/7) within the College premises.

Ø Students wear identity cards throughout the college timings to ensure their identity.

Common Room

Separate rooms in the hostel blocks are fixed as sick rooms which are provided to the faculty members and students for short medication during working hours. Food Court and Cafeteria are available within the campus.

Day Care Centre

Day Care Centre offers service for a conducive environment beyond learning. UGC Sponsored Day Care Centre named "Kids Paradise" has been initiated within the college premises since 2011. It is highly beneficial to the faculty members, married students and non-members of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://emgywomenscollege.ac.in/uploads/wbsite_pdf_files/38701659942739.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management:

- Cleanliness is the motto behind the Swachh Bharat Abhiyan scheme is inculcated and practiced among the students' community.
- The garbage from the hostel kitchen and dry leaf litter is collected and accumulated in a big pit to decompose over a period and later used as organic manure. The College follows the 3R (Reduce, Recycle, Reuse) for the sustainability of the environment.
- Sanitary napkins are disposed of through napkin incinerators to avoid pollution.

- ERMS digital methodologies reduce the usage of paper.

Liquid Waste Management

- Sewage treatment plants recycle the used water which is used for watering the plants within the campus.

E-Waste Management

Electronic wastes like tube lights, bulbs, switches, keyboards, printers, scanners, UPS, batteries, and laboratory equipment are segregated as non-biodegradable materials. The cartridges of laser printers are refilled and reused. The Institution is in contact with an authorized vendor for the disposal of E-waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms

C. Any 2 of the above

and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The Institution is keen on developing a harmonious environment. It promotes tolerance and harmony among the students in all aspects. Assembly is an invocation or act of worship through which deliberate ethical communication, religious tolerance, and a spirit of coordination. It serves as a platform for communicating matters of significance like spirituality, ethics, morality, and tolerance through which, we pass on positivity and promote our value-based education. It creates a competitive scenario in which the students make a tremendous contribution by exhibiting their talents, values, and leadership qualities.

Assembly is moments of silence enabling the students to develop the deepest human spirit and values. The faculty members joined the assembly as role models in imbibing ethical wisdom in the students. The students learn values and life skills. It serves to develop a positive ethos that symbolizes the vision of the institution.

By Adopting 3 villages (Aalathur, Veerapandi, and Karuvanoor), our institution develops and promotes communal harmony among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our Institution inculcates social rights and responsibilities among the students. Imbibing the importance of vigilance an online awareness programme was conducted with Dr. Manivannan, Assistant Commissioner of Police.

The Consumer and Entrepreneurial Clubs of EMGYWC in association with the National Centre for Financial Education organized a Webinar on "Financial Awareness and Consumer Training". S. N. Jaya Balan, Trainer, National Centre for Financial Education, Mumbai, orated the responsibilities in the usage of Credit cards, Guidelines for loan approvals to students, Avoiding Impulse Buying, Let's go Cashless, and Your First Pay Cheque.

Flag Day was commemorated in honour of the Soldiers, Sailors, and Airmen of the country and imbibed patriotism among the students. Value-based Education is included in the curriculum, so as to inculcate a strong moral and ethical base, thereby, building up the students' personalities.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of

B. Any 3 of the above

Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The co-curricular activities are incorporated with the celebration of cultural, religious, and national festivals which are highlighted in the annual academic calendar. Staff and Students come together under one umbrella to celebrate these occasions spreading the message of unity, tolerance, integration, peace, love, and happiness.

An oration of Gandhiji's principal "Ahimsa" was delivered on Gandhi Jeyanthi, the International Day of Non-Violence.

World Environmental day is celebrated to impart awareness of the eco-friendly environment.

International Yoga Day is celebrated on 21st June, creating awareness of the importance of Yoga which unites mind and soul.

Republic Day is celebrated on 26th January, commemorating the adoption of the Indian constitution. The celebration includes hoisting National the Flag, honoring the freedom fighters, and spreading a warm message of nationalism.

World Water Day was celebrated by the conduction of various

competitions on 22nd March 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE - 1

Title of the Practice: GANDHIAN THOUGHT

Objectives of the practice

- To involve the students to understand the basic and advanced levels of knowledge, concepts, principles, and theories related to Gandhian principles.
- To identify solutions based on
- Gandhian philosophies on simplicity are thought to students to overcome complications in life.
- To involve and interact respectfully with diverse cultural groups.

BEST PRACTICE - 2

Title of the Practice: SKILL DEVELOPMENT COURSES

Objectives of the practice

- To train the students in the fields of Soft Skills, Communication Skills, and Intrapersonal skills for getting better placements.
- To build their career according to the competitive requirements of the industry.
- To make them understand the importance of career building through placement and entrepreneurship.

File Description	Documents
Best practices in the Institutional website	https://emgywomenscollege.ac.in/templateEditor/kcfinder/upload/files/7.2%20%28best%20practices%29.pdf
Any other relevant information	https://emgywomenscollege.ac.in/academics/gandhian-thought-cell/2020-2021

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

- The Institution has established its distinguishnessthrough teaching ethics, social connectivity, and environmental perspectives in designing sustainable development. During the pandemic, the medicinal drink "Kabasura Kudineer" which was recommended by "AUYUSH" was distributed to the students within the campus.
- The betterment of society was felt as the need of the hour for which the Certificate of Appreciation was awarded to our college for the distribution of Kabasuara Kudineer, Kabasura Pack, and Plantation of tree saplings.
- The Institution organized a Corona Awareness Camp for the villagers of Veerapandi, Karuvanoor, and Aalathur.
- Essay Writing and Elocution Competitions were conducted for students through online mode, in remembrance of Bharat Ratna Dr. A.P.J. Abdul Kalam.
- Our Institution provided Palm seeds to increase the number of palm trees as Palm trees have ancient symbolic values in connecting various religions.
- The Counselling/Grievance Redressal Cells organized Webinars on "Enlightening Students to Cope with Virtual College System" and "Lockdown Stress & Unlock Happiness" for the benefit of the faculty and students.

File Description	Documents
Appropriate link in the institutional website	https://emgywomenscollege.ac.in/students-zones/nss/about-nss
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To implement Outcome Based Curriculum for UG and PG Courses.
2. To apply for new courses B.Com.(Professional Accounting), M.Com.(General), B.Sc. (Fashion Technology), M.Sc. Chemistry and M.Sc. (Nutrition & Dietetics).
3. To apply for Research Centre in English and History Discipline.
4. To collaborate with other Institutions, Industries, Government, and Non-governmental organizations by signing a Memorandum of Understanding (MoU) for the enhancement of knowledge through Research, Projects, Internships, Placement, and Entrepreneurship.
5. To enhance the enrolment of students and faculty in SWAYAM/NPTEL courses.
6. To establish Digital Library.
7. To reinforce E-learning practice through institutional G-suite facilities.
8. To encourage faculty to develop and publish e-content.
9. To raise the research publications of faculty members and students in Peer-Reviewed and UGC care-listed Journals.
10. To flinch the institution's own Book Publishing House.
11. To apply for Research Projects in TANCHE/ UGC/MSME and other government and non-government agencies.
12. To organize more Extension activities and the Gender Sensitization Program through NSS, NCC, YRC, and RRC.
13. To conduct Faculty Development Programmes.
14. To increase the number of students registered under MSME as Entrepreneurs.