# DEPARTMENT OF BBA U.G.

# **DEPARTMENT OF BUSINESS ADMINISTRATION**

#### **Programme Code: B**

#### **Programme Name: B.B.A**

## **Program Outcomes**

- 1. Understand to Business management. (Global)
- 2. Develop Entrepreneurship skills (Global)
- 3. Develop critical and Analytical thinking abilities (Global)
- 4. Develop Interpersonal Skill. (Global)
- 5. Develop critical and Analytical Thinking Abilities. (Global)
- 6. Create awareness about the Ethical and Sustainable. Businesses practices and demonstrate sensitivity to social ethical and sustainability issues. (National)
- 7. Provide Global perspectives. (Global)

## **Program Specific Outcomes**

On completion of B.B.A. the students would be able to

- 1. Acquire conceptual clearing of various functional areas such as production, marketing, finance etc., (National)
- 2. Ability to analyze various functional issues affecting the business organization (Global)
- 3. Analyse and interpretate the data which is used in Decision Making (Global)
- 4. Demonstrate ability to evolve strategies for organizational benefits (Regional)
- 5. Demonstrate the ability to develop models / frameworks to reflect critically on specific business contexts (National)
- 6. Demonstrate Effectively Oral and Written Communication (National)
- 7. Demonstrate Ability to work in Groups (National)
- 8. Demonstrate understanding of social cues and contexts in social interaction (Global)
- 9. Develop Ethical Practices and imbibe Values for Better Corporate Governance (Global)
- 10. Understand ethical challenges and choice in business setting (Global)
- 11. Analyze Global Environment and its impact on Business (Global)
- 12. Understand the ecosystem of start up in the country (National)
- 13. Demonstrate the ability to create business plans (Global)

# Course Outcomes Semester-I

#### Subject Code: 171B1 Course Name: BUSINESS COMMUNICATION (National)

Upon completion of the course, the students will be able to

- 1. Understand the principles of letter writing and structure of Business Letter.
- 2. Understand different strategies to adopt while communicating with different personalities with different goals.
- 3. Understand communication process and barriers to communication.

#### Subject Code: 17B11 Course Name: PRINCIPLES OF ACCOUNTING (National)

Upon completion of the course, the students will be able to

- 1. Show proficiency in basic accounting concepts, conventions and understanding of the accounting process.
- 2. Understand the process and preparation of financial statements and to apply principles in preparation of accounting records.
- 3. Prepare financial statements in accordance with generally accepted Accounting Principles (GAAP).

#### Subject Code: 17B11 Course Name: PRINCIPLES OF MANAGEMENT (Global)

Upon completion of the course, the students will be able to

- 1. Develop familiarity with the functions of Management.
- 2. Acquire themselves with the latest development in the field of Management
- 3. Understand realistic and practical applications of management concepts.

#### Subject Code: 17AB11 Course Name: BUSINESS ECONOMICS (Global)

- 1. Apply their knowledge in risky business situation and take right decision.
- 2. Learn how firms analyze market demand and the internal costs, how firms interact in different market structures and make price, output decision
- 3. Apply the concepts of price, cross and income elasticity.

#### Subject Code: 17SEB1P Course Name: ACCOUNTING PACKAGING I - PRACTICAL (Regional)

Upon completion of the course, the students will be able to

- 1. Develop the application of computer knowledge in Accounting System.
- 2. Get hold of adequate knowledge in Computerized Inventory.
- 3. Familiarise the view of various Accounting Reports.

#### Subject Code: 17NMB1 Course Name: PERSONALITY DEVELOPMENT (Global)

Upon completion of the course, the students will be able to

- 1. Become self-confident by mastering inter-personal skills, teammanagement skills, and leadership skills.
- 2. Develop all-round personalities with a mature outlook to function effectively in different circumstances.
- 3. Develop broad career plans, evaluate the employment market, and identify the organisations.

# Semester - II

#### Subject Code: 171B2 Course Name: INDIVIDUAL DEVELOPMENT (National)

Upon completion of the course, the students will be able to

- 1. Develop and exhibit the accurate sense of self.
- 2. Develop and nurture a deep understanding of personal motivation
- 3. Understand and practice personal and professional responsibility.

#### Subject Code: 17B21 Course Name: COST ACCOUNTING (Regional)

- 1. Analyze implications of cost in managerial decisions.
- 2. Understand various methods and techniques of cost management.
- 3. Acquaint with functions of store keeping.

#### Subject Code: 17B22 Course Name: ENVIRONMENT OF BUSINESS (Regional)

Upon completion of the course, the students will be able to

- 1. Identify and evaluate the complexities of business environment and their impact on the business.
- 2. Analyze the relationships between Government and business and understand the political, economic, legal and social policies of the country.
- 3. Analyze current economic conditions in developing emerging markets, and evaluate present and future opportunities.

#### Subject Code: 17AB21 Course Name: BANKING LAW AND PRACTICE (National)

Upon completion of the course, the students will be able to

- 1. Demonstrate a comprehension of the principles of banking law and its relationship to banks and customers.
- 2. Engage in critical analysis of the practice of banking law from a range of perspectives.
- 3. Organise information as it relates to the regulation of banking services and the issues to which that information gives rise.

## Subject Code: 17SEB2P Course Name: ACCOUNTING PACKAGE II- PRACTICAL (Regional)

Upon completion of the course, the students will be able to

- 1. Work with well-known accounting software i.e. Tally.
- 2. Create their own company and familiar with accounting voucher entries.
- 3. Provide an in-depth knowledge on the concepts and practice of management accounting and generate require reports for managerial decision making.

#### Subject Code: 17NMB2 Course Name: BODY LANGUAGE (Global)

- 1. Learn about the Characteristics of Body Language.
- 2. Know the various gestures in Body Language.
- 3. Acquaint themselves with applications of body language in business

## Semester - III

#### Subject Code: 17B31 Course Name: BUSINESS STATISTICS (National)

Upon completion of the course, the students will be able to

- 1. Familiarize with classification, tabulation and graphical representation of statistical data.
- 2. Able to solve the industrial problems by using analytical skills.
- 3. Understand how the research works to be done in future.

#### Subject Code: 17B32 Course Name: ORGANISATIONAL BEHAVIOUR (National)

Upon completion of the course, the students will be able to

- 1. Analyse the behaviour of individuals and group in organisations in terms of organisational behaviour theories, models and concepts.
- 2. Demonstrate a critical understanding of organisational behaviour theories and current empirical research associated with the topics covered in this course.
- 3. Compare and contrast different types, roles and styles of managers across organisations.

#### Subject Code: 17B33 Course Name: COMPUTER APPLICATION IN BUSINESS (National)

Upon completion of the course, the students will be able to

- 1. Know about the database in Excel- Graphs and Charts
- 2. Familiarise with creating, saving and executing HTML document.
- 3. Understand editing, saving a power point presentation.

#### Subject Code: 17B3P Course Name: COMPUTER APPLICATION IN BUSINESS – PRACTICAL (National)

- 1. Acquire practical knowledge about MS Office.
- 2. Be familiar with computer concepts and Office automation tools.
- 3. Perform practical training on using Internet based applications.

#### Subject Code: 17B34 Course Name: MARKETING MANAGEMENT (National)

Upon completion of the course, the students will be able

- 1. To identify the role and significance of various elements of marketing mix.
- 2. To evaluate the role and relevance of marketing organization in current marketing conditions.
- 3. Understand the marketing concepts in global environment and its relevance.

#### Subject Code: 17AB31 Course Name: COMPANY ORGANIZATION (Regional)

Upon completion of the course, the students will be able to

- 1. Know about the legal aspects of business.
- 2. Perceive the Articles of Association and Memorandum of Association.
- 3. Become more confident in formation of company.

#### Subject Code: 17SEB31 Course Name: STRESS MANAGEMENT (National)

Upon completion of the course, the students will be able to

- 1. Maintain a stress awareness log include identification of causes, symptoms and analysis of effects.
- 2. Gather information on current stress management techniques and evaluate personal relevance.
- 3. Practice specific techniques, track effectiveness and revise to meet personal preference.

# Semester - IV

#### Subject Code: 17B41 Course Name: BUSINESS MATHEMATICS (Global)

- 1. Apply the knowledge in mathematics (algebra, matrices, calculus)in solving business problems
- 2. Analyse and demonstrate mathematical skills required in mathematically intensive areas in Economics and business.
- 3. Integrate concept in international business concepts with functioning of global trade.

#### Subject Code: 17B42 Course Name: MATERIALS MANAGEMENT (Regional)

Upon completion of the course, the students will be able to

- 1. Understand how the materials are managed in production.
- 2. Sensitised the students on the materials management functions.
- 3. Realise the importance of materials both product and service.

#### Subject Code: 17B43 Course Name: ENTREPRENEURIAL DEVELOPMENT (National)

Upon completion of the course, the students will be able to

- 1. Become aware of entrepreneurship opportunities available in the society for the entrepreneur.
- 2. Acquaint them with the challenges faced by the entrepreneur.
- 3. Develop the motivation to enhance entrepreneurial competency.

#### Subject Code: 17B44 Course Name: CUSTOMER RELATIONSHIP MANAGEMENT (Global)

Upon completion of the course, the students will be able to

- 1. Critically analyse an organisation's relational strategies with stakeholder groups that affect how well it meets customerneeds.
- 2. Formulate and assess strategic, operational and tactical CRM decisions.
- 3. Plan and conduct an investigation on an aspect of CRM, and communicate findings in an appropriate format.

#### Subject Code: 17AB41 Course Name: DISASTER MANAGEMENT (Global)

- 1. Make out the fundamentals of disaster assessment and environmental impact assessment.
- 2. Comprehend the various institutional agencies for disaster management.
- 3. Facilitate disaster preparedness, monitoring risks and emergency management.

#### Subject Code: 17SEB41 Course Name: COUNSELLING (National)

Upon completion of the course, the students will be able to

- 1. Understand the various stages of counselling.
- 2. Solve the problems in the real life situations.
- 3. Develop counselling skills.

#### Semester - V

#### Subject Code: 17B51 Course Name: PRODUCTION MANAGEMENT (National)

Upon completion of the course, the students will be able to

- 1. Gain knowledge about managing production processes.
- 2. Enhance better understanding of modern production techniques.
- 3. Understand the quality management

#### Subject Code: 17B52 Course Name: MANAGEMENT ACCOUNTING (National)

Upon completion of the course, the students will be able to

- 1. Critically analyse and provide recommendations to improve the operations of organisations through the application of management accounting techniques.
- 2. Analyse Cost- Volume- Profit- techniques to determine managerial decision.
- 3. Apply management accounting and the objectives in the way that demonstrates a clear understanding of ethical responsibilities.

#### Subject Code: 17B53 Course Name: RESEARCH METHODOLOGY (Global)

- 1. Grasp and use the concept of research methodology.
- 2. Judge the reliability and validity of experiments and perform exploratory data analysis.
- 3. Recognize the method of data collection and how to prepare the questionnaire.

#### Subject Code: 17BE5A Course Name: SERVICES MARKETING (National)

Upon completion of the course, the students will be able to

- 1. Develop an understanding services, and distinguish between products and services
- 2. Examine the major elements needed to improve the marketing of services
- 3. Identify roles of relationship marketing and customer service in adding value to the customer's perception of a service.

#### Subject Code: 17BI5 Course Name: INSTITUTIONAL TRAINING (Regional)

Upon completion of the course, the students will be able to

- 1. Acquire knowledge of the current requirements of raw-materials and technologies used for production process in the industry.
- 2. Gain practical knowledge about various functional areas like purchasing, production, finance and marketing.
- 3. Apply theoretical knowledge in industrial applications.

## Subject Code: 17SEB51 Course Name: SOFT SKILLS (National)

Upon completion of the course, the students will be able to

- 1. Effectively communicate through verbal communication and improve the listening skills.
- 2. Become more effective individual through goal/target settings, self-motivation and practicing creating thinking.
- 3. Function effectively in multi- disciplinary and heterogeneous teams through the knowledge of team work, Inter- personal relationships, conflict management and leadership quality.

#### Subject Code: 174EV5 Course Name: ENVIRONMENTAL STUDIES (National)

- 1. Understand the concepts and methods from ecological and physical science and their application in environmental problem solving.
- 2. Acquire awareness about immediate/wider surroundings through lived experience on various related to daily life.

#### Subject Code: 17B61 Course Name: HUMAN RESOURCE MANAGEMENT (Global)

Upon completion of the course, the students will be able to

- 1. Understand the role of human resource management in organisations and the factors shaping that role.
- 2. Understand key concepts and theories from the field of HRM.
- 3. Apply key course concepts to actual HRM problems in organisations.

#### Subject Code: 17B62 Course Name: FINANCIAL MANAGEMENT (National)

Upon completion of the course, the students will be able to

- 1. Tackle common practical financial problems of business.
- 2. Evaluate the economic condition and relating them to financial decision in the organisation.
- 3. Understand how to make investment decisions.

#### Subject Code: 17B63 Course Name: MANAGEMENT INFORMATION SYSTEM (Global)

Upon completion of the course, the students will be able to

- 1. Understand the basic concepts and technologies in the field of MIS.
- 2. Understand the role of information systems in organisations, the strategic management processes and the implication for the management.
- 3. Have the knowledge of the core activities in the system development process.

#### Subject Code: 17B64 Course Name: BRAND MANAGEMENT (Global)

- 1. Demonstrate understanding of brands and brand management in context with brand equity.
- 2. Grasp the relation between various components of a brand and brand value.
- 3. Explore key components of brand positioning and how these components work together in creating brand strategy.

#### Subject Code: 17BE6A Course Name: RETAIL MANAGEMENT (National)

- 1. Apply a broad theoretical and technical knowledge of retail management to understand opportunities and challenges for creating excellent retailing experience.
- 2. Critically analyse and summarise market information to assess the retailing environment and formulate effective retail strategies.
- 3. Comprehend visual merchandising and its effect on store layout and design.

#### Subject Code: 17SEB61 Course Name: INTERVIEW TECHNIQUE (National)

Upon completion of the course, the students will be able to

- 1. Perceive the various ways of gathering information by asking questions.
- 2. Articulate the importance of self-presentation.
- 3. Develop the skills needed for approaching different types of Interviews.

#### Subject Code: 174VE6 Course Name: VALUE EDUCATION (National)

Upon completion of the course, the students will be able to

- 1. Understanding about the purpose of their life
- 2. Apprehend and start applying the essential steps to become good leader
- 3. Emerge as responsible citizens with clear conviction to practice value in their life

#### Subject Code: 19BC1 Course Name: HOSPITAL MANAGEMENT (Global)

- 1. Solve complex problems in the health care sector by employing analytical skills.
- 2. Apply health care management concepts in industry.
- 3. Establish a health care organisation in line with the needs.